

PROVIDENCE CREEK ACADEMY
BOARD OF DIRECTORS MONTHLY MEETING
Tuesday, June 25, 2019 6:00 p.m.
Providence Creek Academy Library

Board Members:
Melissa Rhoades
Gary Stulir
Chuck Mosher
Elizabeth Columbo-Kutch
Lisa Moore
Christine Chaney

Others Present:
Audrey Erschen

Administration:
Denise Stouffer

Regular Meeting 6:00 P.M. Library

- 1. Call to Order**
- 2. Pledge of Allegiance, Moment of Silence**
- 3. Presentation of Awards:** None presented
- 4. Public Comment: Opportunity to address the Board of Directors:** Audrey Erschen presented the board with a framed PCA Emblem with quote: Where Children Matter. She thanked the board for their support as she retires.
- 5. Approval of the March 26, 2019 Board Meeting Minutes:** Tabled until July meeting.
- 6. Executive Session:** Motion made to go into executive session. Mrs. Moore made the motion. Mrs. Columbo-Kutch seconded. Motion approved.
Motion made to come out of executive session. Mrs. Moore made the motion. Mrs. Columbo-Kutch seconded. Motion approved.
- 7. Board Committee Reports:**
 - A. CBOC Committee:** 100.5% revenue received. Increase of \$25,651.27 in district funding and \$35,652.80 increase in federal funding which resulted in 0.5% overage along with \$19,620 in special funds. Expenditures are 89.2% overall which is below the 91.67% of the year by 2.47%. There was a review of Federal Funds. Team members reviewed all P-card transactions.
- 8. Reports:**
 - A. Head of School:** Echo Field Trip letters about experience in packet. Unit count as of 6/13/19 is 707 with the goal being 702.

New Business

- a. **Action Item A: SY 2018-2019 May 31, 2019 Budget:** Motion made by Ms. Chaney Mr. Mosher seconded. Motion approved.
- b. **Action Item B: DOE Monthly Budget May 31, 2019:** Motion made by Mr. Mosher. Mrs. Columbo-Kutch seconded. Motion approved.
- c. **Action Item C: Approval of the recommendation for new technology teacher.**
Tabled until July meeting
- d. **Action Item D: Approval of new organizational chart.** Motion made by Mrs. Columbo-Kutch. Ms. Chaney seconded. Motion approved.
- e. **Action Item E: Revision of Check Writing Policy to include removal of names and inclusion of positions.** Motion made by Mrs. Columbo-Kutch. Mrs. Moore seconded. Motion approved.
- f. **Action Item F: 1204 Hiring Policy** Policy will be posted for review and comment.
- g. **Action Item G: Employment of substitutes and short term employees' policy.** Policy will be posted for review and comment.
- h. **Action Item H: Administrative Hiring Policy** Policy will be posted for review and comment.
- i. **Action Item I: Instructional Staff Hiring Policy** Policy will be posted for review/comment.
- j. **Action Item J: Approval of P Card increase to 25,000 from June through Oct. 2019.**
Motion made by Ms. Chaney. Mrs. Columbo-Kutch seconded. Motion approved.
- k. **Discussion item: Feedback on policies up for discussion.**
- l. **Discussion item: Acceptable use policy revisions.**
- m. **Action Item M: Approval of EPER for Pupil Accounting Coordinator and Technology support position.** Tabled until July Meeting.

Next Board Meeting date/Adjournment: July 23, 2019

Mrs. Moore made the motion. Ms. Chaney seconded. Motion approved.