

PROVIDENCE CREEK ACADEMY
BOARD OF DIRECTORS MONTHLY MEETING
Tuesday, September 22, , 2019
6:00 p.m.
Providence Creek Academy Board Room

Board Members:
Melissa Rhoades
Lisa Moore
Chuck Mosher
Elizabeth Columbo-Kutch
Christine Chaney
Danielle Gordy

Others Present:
Mrs. Oakley
Mrs. Hennessey
Mr. Salerni
Mrs. Salerni
Mrs. Johnson

Administration:
Denise Stouffer

Regular Meeting 6:00 P.M. Board Room

- 1. Call to Order**
- 2. Pledge of Allegiance, Moment of Silence**
- 3. Presentation of Awards:** Certificates of Appreciation presented to the following maintenance staff: Mr. Damon, Mr. Gary, Mr. Brian, Mr. Eric, Mr. William, Mr. Tim
- 4. Public Comment: Opportunity to address the Board of Directors:** None
- 5. Approval of the August 27, 2019 Board Meeting Minutes:** Ms. Columbo-Kutch made the motion. Mrs. Moore seconded. Motion approved.
. Motion approved.
- 6. Executive Session:** Motion made to go into executive session. Mr. Mosher made the motion. Ms. Chaney seconded. Motion approved.
Motion made to come out of executive session. Mrs. Moore made the motion. Mrs. Columbo-Kutch seconded. Motion approved.
- 7. Board Committee Reports:**
CBOC Committee: 65.56% of revenue was received
It is anticipated that the 35% of the local funds will be received in the next month.
District carry over went from \$144,000 +/- to \$141,648.48. We are 16.67% into the school year and our overall expenses are at 18.26% which is 1.59% over actual percentage.
- 8. Reports:**
A. Head of School: Draft audit submitted by 10-1. Principal for a Day to be scheduled. There are forty University of Delaware students and two student teachers at PCA. The Five-year strategic plan was shared for staff and board to review and give feedback. Overall, parents are very positive about the new schedule.

New Business

- a. **Action Item: Reappointment of Melissa Rhoades for another 5-year term.** Motion made by Mrs. Moore. Mrs. Gordy seconded. Motion approved.
- b. **Action Item B: Acceptance of the resignation of Isabella Lucia.** Motion made by Ms. Chaney. Mrs. Columbo-Kutch seconded. Motion approved.
- c. **Action Item C: Retirement of the Bi-Annual Financial Report Policy for Café Fund.** Motion made by Mr. Mosher. Ms. Columbo-Kutch seconded. Motion approved.
- d. **Action Item D: Approval of SY 19/20 contract with Diamond Computers.** Motion made by Ms. Chaney. Mrs. Columbo-Kutch seconded. Motion approved.
- e. **Action Item E: Approval of Sy 19/20 contract with JES Educational Consulting for Special Education, Consultation and Support.** Mrs. Columbo-Kutch made the motion. Mrs. Gordy seconded. Motion approved.
- f. **Action Item F: Approval of contract with DSC for Payroll Support.** Motion made by Mrs. Moore. Mrs. Columbo-Kutch seconded. Motion approved.
- g. **Action Item G: Approval of new financial/HR Assistant Position.** Motion made by Ms. Chaney. Mrs. Gordy seconded. Motion approved.
- h. **Action Item H: Approval of revised organizational chart.** Motion made by Mr. Mosher. Mrs. Columbo-Kutch seconded. Motion approved.
- i. **Action Item I: Approval of creation and salary for Business/Finance Coordinator Position** Motion made by Ms. Chaney. Mrs. Gordy seconded. Motion approved.
- j. **Action Item J: Approval of salary increases for office assistant, transportation manager, financial consultant, and part-time custodial staff.** Motion made by Mrs. Moore. Mr. Mosher seconded. Motion approved.
- k. **Action Item K: Approval of resignation of Mike Zito:** Motion made by Ms. Chaney. Mrs. Gordy seconded. Motion approved.
- l. **Action Item L.: Approval of recommendation of Sean Todd Jr. as the new Technology Education Teacher:** Motion made by Mrs. Columbo-Kutch. Mrs. Moore seconded.
- m. **Action Item M: Acceptance of resignation of Karen Cimiglia.** Motion made by Mrs. Columbo-Kutch. Mrs. Gordy seconded. Motion approved.
- n. **Action Item N: Approval of Personnel Matter as discussed in executive session.** Mr. Mosher made the motion. Mrs. Columbo-Kutch seconded. Motion approved. Mrs. Gordy seconded. Motion approved.

Next Board Meeting date/Adjournment: October 22, 2019

Mrs. Columbo-Kutch made the motion. Mrs. Chaney seconded. Motion approved.