

**PROVIDENCE CREEK ACADEMY
BOARD OF DIRECTORS MONTHLY MEETING
Tuesday March 23rd, 2021
6:00 P.M.
Conference Call 515-604-9856 Access Code 494023**

Virtual Regular Meeting 6:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance, Moment of Silence**
3. **Public Comment-Opportunity to address the Board of Directors**
4. **Presentation of Awards**
5. **Board of Directors Organization and Appointment:**
 - a. Action Item: The Board will determine if it wishes to accept the resignation of Christine Chaney as the Teacher Member and Secretary of the Providence Creek Academy Board of Directors.
 - b. Action Item: The Board will determine if it wishes to approve the appointment of Lisa English as the Teacher Member of the Providence Creek Academy Board of Directors.
 - c. Action Item: The Board will seek nominations for Secretary of the Board of Directors.
 - d. Action Item: The Board will vote to appoint the new Secretary of the Providence Creek Academy Board of Directors.
6. **Approval of the February 23, 2021 Board Meeting Minutes**
7. **Board Committee Reports**
 - a. CBOC Committee
 - b. Website Committee
8. **Reports:**
 - a. Head of School Report
 1. Review proposed purchases to align with budgetary changes
9. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (1) and (2) Providence Creek Academy Board will call for an executive session closed to the public pursuant to subsections (c) and (e) of this section, to discuss personnel matters in which the names, competency and abilities of individual employees are discussed.*
10. **New Business:**
 - a. Action Item: The Board will determine if it wishes to approve the SY 2020-2021 February Budget.
 - b. Action Item: The Board will determine if it wishes to approve the DOE Monthly February 2021 Budget.
 - c. Action Item: The Board will determine if it wishes to approve the amendment to the ESSER II Funds and expenditures associated with the grant.
 - d. Action Item: The Board will determine if it wishes to approve the following budgetary changes, which will reflect on the March 2021 budget:
 1. Increase the mortgage expenditure line by \$304,000 to a new total of \$716,568.09.

2. Increase the computer supplies expenditure line in the transportation department by \$60,000 to a new total of \$60,000.
 3. Increase the computer supplies expenditure line by \$7,000 to a new total of \$67,000.
 4. Increase the telecommunication (radios) expenditure line by \$17,000 to a new total of \$17,000.
 5. Increase the capital expenses section by \$85,000 to a new total of \$139,543.70.
 6. Increase the facility maintenance (contractual) expenditure line by \$40,000 to a new total of \$190,000.
- e. Action Item: The Board will determine if it wishes to approve the payment of Providence Creek Academy's FY22 mortgage and bonds. This payment will not exceed \$600,000.
 - f. Action Item: The Board will determine if it wishes to approve the extension of the Summer Feeder Program through the end of September 2021.
 - g. Action Item: The Board will determine if it wishes to approve the revisions to the Electronic Communications and Social Media Policy.
 - h. Action Item: The Board will determine if it wishes to approve the Vacation Policy for 11 Month Employees.
 - i. Action Item: The Board will determine if it wishes to approve the resignation of Lenny Klase.
 - j. Action Item: The Board will determine if it wishes to approve the resignation of Karen McCollister.
 - k. Action Item: The Board will determine if it wishes to approve the resignation of Laura Davis.
 - l. Action Item: The Board will determine if it wishes to approve the resignation of Mindy Farra.
 - m. Action Item: The Board will determine if it wishes to approve the resignation of Joseph Lightcap.
 - n. Action Item: The Board will determine if it wishes to approve the hire of Tabitha Herbert as the new full-time school nurse.
 - o. Action Item: The Board will determine if it wishes to approve the hire of Paula Baker as a part-time bus driver.
 - p. Action Item: The Board will determine if it wishes to approve Skylar Orga as a new part-time substitute teacher.
 - q. Action Item: The Board will determine if it wishes to approve the School Calendar for SY2021-2022.
 - r. Action Item: The Board will determine if it wishes to approve the revision to the bus purchase to allow Providence Creek Academy to purchase the bus out of the general budget, without the EPA Grant.

11. Old Business: None

12. Adjournment: Next Board Meeting Tuesday April 27, 2021 at 6:00 PM

Note:

Pursuant to 29 Del. C. § 10004e(2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.