

**PROVIDENCE CREEK ACADEMY  
BOARD OF DIRECTORS MONTHLY MEETING  
Tuesday, June 27, 2017  
7:00 P.M.  
Providence Creek Academy Library**

1. **Call to Order, Pledge of Allegiance, Moment of Silence- 7:10**
2. **Changes to the Agenda – N/A**
3. **Presentation of Awards – N/A**
4. **Opportunity to address the Board of Directors – N/A**
5. **Approval of the May 30, 2017 Board Meeting Minutes, Special Board Meeting Minutes held on June 9, 2017-** Ms. Rhoades made the motion, Ms. Columbo-Kutch seconded the motion. All in favor? Motion approved (includes amendment to Special Board Minutes).
6. **Board Committee Reports**
  - a. **CBOC Committee** – Revenue is 98.89%. Expenditures: benchmark for May is 91.67%. Actual expenditures were 90.05% for May. We are 1.62% under budget.
  - b. **Oversite Committee** – Meeting Coming Up
7. **Reports**
  - a. **Head of School**

Summer Break is finally here. The school year ended well. As usual we did have a couple of discipline issues with a few students. Most of this is due to testing being completed and students wanting school to be over sooner than later. Overall a normal ending of a school year.

We have submitted all necessary documents to the USDA for the application process that occurs in Washington during the early month of July. The submittal dated was escalated, however we did work with the Architect, the Appraiser, and our CPA. All of this information was asked of us at the very end of the process. We did have the cooperation of the USDA and our vendors to complete the process in a timely manner. Our “Thank you” to everyone. Now we wait and see, however if all goes our way we should have the money in August. The next phase will start by eliminating the bonds and bidding the construction work. More to follow.

We have started the summer maintenance of the facilities. There will be cleaning of the entire campus as well as an increase in painting of rooms, hallways, repairing computer inventory, updates on other equipment among normal duties. The school will have a welcome look when completed.

Summer Camp will start on June 26 and end on August 11. Brook Joyner and Devin Messick have been working diligently on preparing for another great year. Summer School will start on June 26 and end on Aug 3. Mrs. Brewer will be heading Summer School. Discover Camp will operate during the week of July 17 and July 24. Mrs. Hennessy and Mrs. Wood will be heading this Camp and we look forward to everyone's success this summer.

A Boy Scout from Troop 239 will work on the Eagle Scout Award by rebuilding the platform near the pond. We have accumulated over 100 bikes over the years and we are in the process of donating the entire fleet to kids groups, i/e Boys and Girls Club, YMCA, YWCA. If you know of any groups, please let me know.

We are in the process of hiring an 8<sup>th</sup> Grade Math Teacher, a World Culture/Language Teacher, and a Second Grade Teacher for the upcoming school year. We have received many applications for these positions. Interviews will take place in the very near future.

Overall we are on the Path to Achievement. Following this Path will make all of our students, families and staff successful.

#### **b. Principal**

We are fully enrolled with 231 applicants on the waiting list.

#### **Special Education:**

Our LEA Determination CAP for FFY 2014 final submission for June 30, 2017 has been submitted. We have also received our LEA Determination for Spring 2017, based upon FFY2015. We still fall into the Needs Assistance category based upon our special education population not meeting growth targets in grades 4-8, 7<sup>th</sup> grade special education participation below 95%, and Secondary Transition. Since the time this data has been collected, we have made changes in our Secondary Transition process and received training from the Department of Education. I anticipate next year's data to show Meets the Criteria for this indicator as our last Indicator 13 review showed we had met. The participation rate was such that we had a 7<sup>th</sup> grade student "opt out". With a small sample group one student had significant impact. We will continue to work on proficiency with our identified students.

ESY services will be provided by Mrs. Knorr-Hayden, Ms. Shiber and Ms. Nation for academics. Our vendors will provide Speech and OT services. Two students will receive ESY via Summer Camp. Twenty-nine students will be provided services for the six week period.

#### **Promotion/Retention/Summer School:**

Final grades were calculated for final determination on June 12<sup>th</sup>. All parents were contacted regarding summer school and retention. The numbers are below:

6	Retention
4	Summer school
1	Deciding on Summer School

Ms. Brewer is overseeing our summer school program as well as providing the service.

#### **c. Director of Curriculum**

The state testing window closed on June 1, 2017. Although Providence Creek Academy acknowledges that a small snapshot in the day of our students' life is poor measure for whole-child academic performance our teachers and students alike worked diligently to complete the

required state testing. The below data represent the achievement scores by subject matter and grade level.

### Number of Students Tested and Percent of Students Proficient for Students in Providence Creek Academy Charter School, 2016-2017

#### ELA/Literacy

Grade	Number of Students Tested	Percent Proficient
Grade 3	77	61%
Grade 4	77	62%
Grade 5	75	80%
Grade 6	73	55%
Grade 7	71	65%
Grade 8	69	59%

#### Mathematics

Grade	Number of Students Tested	Percent Proficient
Grade 3	77	58%
Grade 4	77	44%
Grade 5	75	56%
Grade 6	73	45%
Grade 7	71	66%
Grade 8	69	45%

### Number of Students Tested and Percent of Students Proficient for Students in Providence Creek Academy Charter School, Spring 2016-2017

#### Science

Grade	Number of Students Tested	Percent Proficient
Grade 5	75	72%
Grade 8	69	55%

The students at Providence Creek Academy scored at higher proficiency rates when compared with the state averages (at the time of writing this report) in all subjects tested and in all grades tested with the exception of fourth grade mathematics. Despite the positive results when compared with the state averages, Providence Creek Academy faculty and students have significant gains yet to be accomplished with roughly 40% of our students lacking ELA/Literacy proficiency and roughly 50% of our students lacking Mathematics proficiency. With the continuation of the research-based Eureka Math curriculum with math specialist support, the adoption of the Fountas and Pinnel research-based Scholastic Guided Reading program complete with professional learning session, and the inclusion of the Writing By Design K-8 program, PCA is poised to continue to see academic gains for our students, both in the classroom and on state required assessments.

The school year concluded with many wonderful authentic learning opportunities. All grade levels participated in service learning projects, fifth grade held their annual Wax Museum, third grade operated their successful Market Day. These are but a few examples of the exciting culminating learning activities that occurred for our PCA students. Below is the Providence Creek Academy Discovery Camp 2017 flier. We are excited that teachers Tracey Hennessy and Joy Wood will be facilitating approximately 20 students' mission to the stars!

A special thanks to all mentor teachers (Kristin Brewer, Michelle Grade-Adams, Kelly Hanson, Gaffel Hippolyte, Jennifer Morris, Tracy Pawlikowski, Laurie Poore, Amy Roscoe, and Rachael Schluetter) who assisted in our successful 2017 mentoring sessions. Congratulations to our PCA Teachers completing this year's mentoring program: Molly Aldridge - Y1, Danielle Bowers - Y1, Melinda Carrow - Y1, Guy Cooper – Y3, Grace Danks – Y3, Andrea Grier – Y0, Tracey Hennessy – Y1, Kelsey Laird – Y1, Karen Letonoff – Y2, Joseph Lightcap – Y3, Katherine Manderbaugh – Y3, Scott Persinger – Y1, Sara Pitcher – Y1, Hilary Shiber – Y3, Amanda Silcox – Out of State Transfer, Stephanie Swanson – Y1, Stephanie Taillon – Y3, and Phillip Vaughn – Y2. Audrey Erschen and Courtney Dowell are also deserving of our thanks for assisting with our trial year working with BloomBoard for hosting our mentoring platform and Relay Graduate School for Education for assessing teacher artifacts. The leadership team has decided to forego using BloomBoard in the future, instead opting for a PCA specific mentoring program. Amanda Silcox has volunteered to work as PCA's Mentor Coordinator to fulfill the mentoring needs.

d. **Finance Report** – All categories are under budget

## 8. **New Business**

### a. **Action Items**

1. **FY 2016-2017 May 31, 2017 Budget-** Ms. Columbo-Kutch made the motion, Mr. Stulir seconded the motion. All in favor? Motion approved.
2. **DOE Monthly Budget May 31, 2017-** Ms. Rhoades made the motion, Ms. Columbo-Kutch seconded the motion. All in favor? Motion approved.
3. **Wellness Policy Revision-** Ms. Rhoades made the motion, Mr. Cooper seconded the motion. All in favor? Motion approved.
4. **Performance Pay Approval-** Ms. Moore made the motion, Ms. Rhoades seconded the motion. All in favor? Motion approved.
5. **Extra Pay for Extra Responsibility Approval-** Ms. Columbo-Kutch made the motion, Ms. Moore seconded the motion. All in favor? Motion approved.
6. **Resignation of Staff-** Ms. Rhoades made the motion, Ms. Columbo-Kutch seconded the motion. All in favor? Motion approved. Mr. Cooper abstained.
7. **FLMA Request-** Ms. Roades made the motion, Ms. Columbo-Kutch seconded the motion. All in favor? Motion approved.

9. **Next Board Meeting Date/Adjournment** – (July 25<sup>th</sup>/7:45) – Ms. Moore made the motion, Mr. Cooper seconded the motion. All in favor? Motion approved.