

PROVIDENCE CREEK ACADEMY
BOARD OF DIRECTORS MONTHLY MEETING

September 22, 2015

7:00p.m.

Providence Creek Academy Library

**Present: Amy Santos, Chris Craig, Lisa Moore, Gary Stulir, Melissa Rhoades, Elizabeth Colombo-Kutch,
Guy Cooper, Chuck Taylor, Audrey Erschen, Danielle Moore**

Call to order: 7:14pm

- 1. Call to Order, Pledge of Allegiance, Moment of Silence**
- 2. Changes to the Agenda**
- 3. Presentation of Awards:** Awards for Summer Readers.
- 4. Opportunity to Address the Board of Directors**
- 5. Approval of the August 25, 2015 Board Meeting Minutes:** Chris Craig made the motion. Lisa Moore seconded. All in favor? Motion passed.
- 6. Board Committee Reports**
 - a. **CBOC:** Presentation of Independent Audit.
 - b. **Oversite Committee:** Meeting Next Month.
- 7. REPORTS**
 - a. Head of School**

Charter school application to be handed in on Monday. Administrative team attended First State Military Charter School induction ceremony.
 - b. Principal's Report**

PCA is at 40.06 units. 689 students enrolled. Consolidated Application was resubmitted after a correction to spend \$.01. Ted Jarrell from the DOE assisted with the process.

The Instruction Support Team has met weekly, beginning 8/26/15. RTI will be starting on Monday, September 28th. 33 files on eSchool were out of compliance. 24 files have been corrected.
 - c. Financial**

Revenue is at 58.17%. Some local accounts include carryover dollars.

Expenditures – Benchmark for August is 16.7%. Actual expenditures were 19.4%. The committee reviewed the Local Checking Account Reconciliation policy which will be voted on by the Board.

The start of a bus fund is being considered for future bus purposes. Among other grounds improvements, a soccer field is being mapped out. LEAP is beginning and it will cost \$99.00 a week for two buses to be provided for transportation.

The Fixed Asset Capitalization Policy was recommended for revision to add the current asset each year to the policy and to assign responsibility to the HR for maintaining fixed assets.

d. Curriculum

Author book launch and signing was a success.

Schoology: Learning management system used by state and PCA. Implementation plan has been submitted to DOE.

Pearson SuccessMaker: All students have been uploaded into the database and information will be going home to families soon, explaining the program and how they can use it.

SRI/SMI: Benchmark testing is almost complete. Houghton Mifflin Harcourt is taking over the program from Scholastic. We are experiencing some technical difficulties.

Charter Renewal: STAR data has been pulled from last year to support growth throughout the year to add to the Academic section of the renewal.

SBAC: Smarter Balanced test results have been released. As a whole, PCA is scored above the state proficiency averages in both ELA and Math.

Walkthroughs: Walkthroughs are being conducted in the classroom on a daily basis.

e. School Climate Report

No Report

8. New Business

a. Action Items for Approval

1. **FY 2015-2016 August 31 Preliminary Budget:** Gary made the motion. Chris seconded the motion. All in favor? Motion passed.
2. **DOE Monthly Budget August 31, 2015:** Chris made the motion. Gary seconded. All in favor? Motion passed.

3. **Local Checking Account Reconciliation Policy:** Lisa Moore made the motion. Elizabeth Colombo-Kutch seconded. All in favor? Motion passed.
4. **Fixed Asset Capitalization Policy Revision with Attachment:** Gary Stulir made the motion. Chris Craig seconded. All in favor? Motion passed.
5. **Acceptance of the FY 2014 2015:** Lisa Moore made the motion. Chris Craig seconded. All in favor? Motion passed.
6. **Resignation of Staff:** Melissa Moore made the motion. Elizabeth Colombo-Kutch seconded. All in favor? Motion passed.
7. **Hiring of Staff:** Chris Craig made the motion. Melissa Rhoades seconded. All in favor? Motion passed.
8. **Release of Students from First Year Contract:** Elizabeth Colombo-Kutch made the motion. Lisa Moore seconded. All in favor? Motion passed.
9. **Charter Renewal Application Approval:** Chris Craig made the motion. Elizabeth Colombo Kutch seconded. All in favor? Motion passed.
10. **Freedom of Information Act Contact Change (Head of School):** Lisa Moore made the motion. Melissa Rhoades seconded. All in favor? Motion passed.
11. **Personel Matter:** Melissa Rhoades made the motion. Elizabeth Colombo-Kutch seconded. All in favor? Motion passed. Guy Cooper abstained from voting.

9. Next Board Meeting: October 27, 2015 at 7p.m.

Motion Adjourns: 8:22