

Providence Creek Academy  
BOARD OF DIRECTORS MONTHLY MEETING  
September 26, 2012

Present: Head of School, Audrey Erschen  
Members present: Amy Santos, Dr. Charlie Wilson, Gary Stulir,  
Christian Craig, Robyn Roberts

Executive Session 6:00 p.m. – Board Room  
Personnel and Negotiations

**Regular Meeting**

1. Call to Order – 7:32 p.m.
2. Pledge of Allegiance - observed
3. Moment of Silence – observed
4. Change to the Agenda – add 11e. Approval of funds to support SRO (School Resource Officer)
5. Presentation of Awards – none
6. Opportunity to address the Board of Directors – Marjorie Knorr-Hayden, been here since opening, 11<sup>th</sup> year at PCA and it's been the best year yet
7. Approval of the July 2012 and August 2012 Board meeting minutes – along with Executive notes – Santos/Roberts
8. Board Committee Reports
  - 8a. Facilities** – Mr. Bullock and Ed Ide have been meeting to discuss: cafeteria, storm drainage, athletic fields, also discussed putting in a “store-front” window door which leads to board room area; also discussed expanding Mr. Faulkner’s room
  - 8b. Code of Conduct Committee** – Professional Development in beginning of year for classroom management (guest presenter); Officer Raul – student groups created letters/projects ; letter regarding youth volunteers grades 5- up; Oct. 22<sup>nd</sup> Jay Banks will come to present “I am not afraid” for students; Oct. 26<sup>th</sup> Joan Messick will be attending a ; since start of school year, 50 referrals – including from transportation
  - 8c. Charter School Citizen Budget Oversight Committee** – budget, we are 16% through the school year with 13% expenditures; looking at supplies and materials in “other student support”; also looking at operations, maintenance costs
  - 8d. Personnel committee** – discussed resignation of Mr. Howell and discussed paraprofessional for upper school; also discussed additional staff member for cafeteria as Chef Rogers had requested, but it was not approved
  - 8e. School Development Committee**- would be meeting soon
  - 8f. Curriculum committee** – met briefly; Danielle Moore explored the Immersion program and the “Confucious Classroom” – both options don’t seem to fit into our overall goal
9. Reports
  - 9a. Principal** – see submitted support - Professional development, positive feedback, Jay Banks- guest speaker was met with a positive response; all staff

members will be completing Child Abuse and Bullying training/online course available through the state; meets biweekly with the facilities team; biweekly with instructional team; goal is to turn staff meeting into profession development opportunities; has requested to meet with the transportation department and the cafeteria staff – historically they have not met with Mrs. Erschen, goal is to build and cultivate these staff members' skills in working with children and encouraging their input since they are the first and sometimes last to see our children; 69- students, up to 40 unit count; Consolidated Grant has been approved; hierarchy changes have been shared with electric company; supports are in place for when Mrs. Erschen is out of the office – trial run and all staff handled well

**9b. Operations** – see submitted report - Public thanks to Roy's Electric Company – they assisted Mr. Bullock with the fountain pumps

**9c. Instruction** - Reports are attached from various staff/support/department teams have been and are doing- feedback from Dr. Wilson was to continue with these reports, beneficial for oversight

**9d. Business/Facilities** – see submitted report

10. Unfinished Business – Mr. Bentz – the Local Funds Income has increased by quite a bit compared to what he had anticipated – on the report it shows as negative but that's because our funds have not been billed and received yet. Question regarding buses – we did an even swap for one that we acquired last year– no additional money – buses acquired 2 -2002;8 -2003; 1 -2004; 2 -2007;

11. New Business

**11a. Approval of Motion to approve budget** – Craig /Santos

**11b. DOE Monthly Budget August 2012** – Santos/Craig

**11c. Acceptance of Resignations** – Mr. Michael Howell resigned – Santos/Craig

**11d. Hiring of Staff** – Mr. Justin Clymer as Band and General Music Teacher; and Ms. Kristen Roberts as paraprofessional for Upper School – Santos/Craig

**11e. Approval of Funds to Support SRO (School Resource Officer)** – received a request for \$20,000 for the services of an onsite officer ½ time at PCA – Craig/Santos

Adjourned 8:06 p.m.

Next meeting – October 16, 2012 – to begin at 7:30 p.m. – Executive session at 6:00 p.m.