

PROVIDENCE CREEK ACADEMY
BOARD OF DIRECTORS MONTHLY MEETING
Thursday, December 19, 2019 6:00 p.m.
Providence Creek Academy Library

Board Members:

Melissa Rhoads
Lisa Moore
Chuck Mosher
Elizabeth Columbo-Kutch
Lanie Thornton
Christine Chaney

Others Present:

Michelle Adams
Riley Tolbert

Administration:

Denise Stouffer
Sean Todd

Regular Meeting 6:00 P.M. Library

1. Call to Order:

2. Pledge of Allegiance, Moment of Silence

3. Presentation of Awards: Awards presented to Michelle Adams and Christine Chaney
Mrs. Adams discussed the strategic plan that Ms. Schleutter and her are writing and revising and accepting input from the PCA Community. Mrs. Adams also addressed Comprehension Clubs in Grades 5-8.

4. Public Comment: Opportunity to address the Board of Directors: Riley Tolbert thanked Mrs. Stouffer and PCA for the past 6 years of being a student at PCA. Her last day at PCA is tomorrow.

5. Approval of the November, 2019 Board Meeting Minutes: Motion made by Mrs. Moore. Ms. Chaney seconded. Mr. Mosher and Mrs. Columbo-Kutch abstained. Motion approved.

6. Board Committee Reports:

- A. CBOC Committee: New Account – Standards and Assessments is included within the revenue,
Technology Block grant went up by \$13 and this number is final.
Revenue went up by \$23,575.00, 78.1% of revenue was received for SY19/20.
We are 41.67% into the school year and our overall expenses are at 43.54% which is 1.87% over.
The School Safety has been received and spent. \$5200.21 (bus radios) and 56155 \$14,500 (intercom system).

7. Reports

- A. **Head of School:** Service Maintenance Contract for heater/ac, Successful parent Conferences on 11/25, 11/26; hiring 2 paras, a long term substitute for Ms. Johnson, Teacher resident grant for 2 teachers approved, Mr. Persinger and several other staff staff members, along with Mr. Todd will attend Harvard Club of Delaware in June.

8. New Business

- a. **Action Item A: SY 2019-2019-2020 Nov. 21, 2019 Budget:** Motion made by Ms. Chaney. Mrs. Moore seconded. Motion approved.
- b. **Action Item B: DOE Monthly Budget November 21, 2019:** Motion made by Mrs. Columbo-Kutch. Mrs. Thornton seconded. Motion approved.
- c. **Action Item C: Approval of Echo Hill Field Trip Out of State.** Motion made by Ms. Chaney. Mrs. Columbo-Kutch seconded. Motion approved.

9. Executive Session: Motion made to go into Executive Session by Ms. Chaney. Mrs. Moore seconded. Motion approved. Motion made to come out of Executive Session by Mrs. Moore. Mrs. Columbo-Kutch seconded. Motion approved.

10. New Business Continued:

- a. **Action Item A: Approval of long-term substitute for Mrs. Johnson.** Motion made by Ms. Chaney. Mrs. Moore seconded. Motion approved.
- b. **Action Item B: Approval of 2 part-time paraprofessionals.** Motion made by Mrs. Columbo-Kutch. Mrs. Thornton seconded. Motion approved.
- c. **Action Item C: Approval of April Weaver as Front Office Assistant** Motion made by Ms. Chaney. Mrs. Columbo-Kutch seconded. Motion approved.
- d. **Action Item D: Approval of Joan Messick as Director of Afterschool Programs.** Motion made by Mrs. Moore. Mrs. Thornton seconded. Motion approved.
- e. **Action Item E: Approval of Courtney Dowell as Lead Coordinator of Afterschool.** Motion made by Ms. Chaney. Mrs. Moore seconded. Motion approved.
- f. **Action Item F: Approval of Policy Change to P-Card for permanent increase to \$10,000** Motion made by Mr. Mosher. Mrs. Columbo-Kutch seconded. Motion approved.

11. Adjournment: Next Board Meeting, Tuesday, January 28, 2019 at 6:00 p.m.
Motion made by Mrs. Moore Mrs. Columbo-Kutch seconded. Motion approved.