

Providence Creek Academy Charter School

Board of Directors Monthly Meeting

July 31st, 2023

6:00 P.M.

PCA Business Office

Conference Call: (513) 386-0000

Access Code: 290054

Regular Meeting 6:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance, Moment of Silence**
3. **Public Comment** – Opportunity to address the Board of Directors
4. **Board of Directors Organization and Appointment:**
 - a. Re-organization of the Board of Directors
5. **Approval of the June 26th, 2023 Board Meeting Minutes**
6. **Board Committee Reports:**
 - a. CBOC Committee
 - b. Expansion Committee
7. **Reports:**
 - a. Head of School Report
8. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (1) and (2) Providence Creek Academy Board will call for an executive session closed to the public pursuant to subsections (c) and (e) of this section, to discuss personnel matters in which the names, competency and abilities of individual employees are discussed.*
9. **New Business:**
 - a. Action Item: The Board will determine if it wishes to approve the SY2022/2023 June Budget.
 - b. Action Item: The Board will determine if it wishes to approve the DOE Monthly June 2023 Budget.
 - c. Action Item: The Board will determine if it wishes to approve the revision for the Public Meeting Calendar for FY24.
 - d. Action Item: The Board will determine if it wishes to approve the PCA Faculty Handbook pending final review of PCA's lawyers.
 - e. Action Item: The Board will determine if it wishes to approve the Student Code of Conduct.

- f. Action Item: The Board will determine if it wishes to approve the revision to the Grading Policy.
- g. Action Item: The Board will determine if it wishes to approve the revision to the Wellness Policy.
- h. Action Item: The Board will determine if it wishes to approve the revised PCA Organizational Chart.
- i. Action Item: The Board will determine if it wishes to approve the change order for the Upper School Computer Science Lab Cabinetry not to exceed \$15,000.
- j. Action Item: The Board will determine if it wishes to approve the purchase of carpets for the entrance of each building, not to exceed \$10,000.
- k. Action Item: The Board will determine if it wishes to approve the temporary increase of the PCA PCard to \$30,000 until December 31st, 2023. This temporary increase is due to the CSP Expansion Grant.
- l. Action Item: The Board will determine if it wishes to approve the Jungle Gym Contract for FY2024.
- m. Action Item: The Board will determine if it wishes to approve the Central Delaware Speech Contract for FY24.
- n. Action Item: The Board will determine if it wishes to approve the contract with Jody Williams for FY24.
- o. Action Item: The Board will determine if it wishes to approve the Consolidated Grant Application for FY24. This grant was previously approved as part of the FY24 Preliminary Budget but is provided as a separate action item for additional clarity.
- p. Action Item: The Board will determine if it wishes to approve the Opportunity Fund Application for FY24. This grant was previously approved as part of the FY24 Preliminary Budget but is provided as a separate action item for additional clarity.
- q. Action Item: The Board will determine if it wishes to approve the Odyssey of the Mind EPER for \$5,000.
- r. Action Item: The Board will determine if it wishes to approve the hire of Jen Wursta as the 5th Grade ELA Teacher and Odyssey of the Mind EPER.
- s. Action Item: The Board will determine if it wishes to approve the resignation of Michelle Ruiz.
- t. Action Item: The Board will determine if it wishes to approve the hire of a kindergarten teacher.
- u. Action Item: The Board will determine if it wishes to approve the resignation of Carla Owens (Tharp).
- v. Action Item: The Board will determine if it wishes to approve the hire of a special education teacher.

- w. Action Item: The Board will determine if it wishes to approve the hire of Jackie Ivry as the Athletic Director
- x. Action Item: The Board will determine if it wishes to approve the resignation of April Weaver.
- y. Action Item: The Board will determine if it wishes to approve the hire of a administrative assistant.
- z. Action Item: The Board will determine if it wishes to approve the resignation of Caitlynn Mitchell.
- aa. Action Item: The Board will determine if it wishes to approve the hire of Charlene Bell as the 7th/8th Grade Science Teacher.
- bb. Action Item: The Board will determine if it wishes to approve the resignation of Grace Lusby.
- cc. Action Item: The Board will determine if it wishes to approve the hire of a chorus/general music teacher.
- dd. Action Item: The Board will determine if it wishes to approve the resignation of Jennifer Seward.
- ee. Action Item: The Board will determine if it wishes to approve the hire of Shauna Brittingham as the dance teacher.

10. Old Business:

- a. None

11. Adjournment: Next Board Meeting – TBD.

Note:

Pursuant to 29 Del. C. § 10004e(2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.