

Providence Creek Academy Charter School

Board of Directors Monthly Meeting

June 26th 2023

6:00 P.M.

PCA Business Office

Conference Call: (513) 386-0000

Access Code: 290054

Regular Meeting 6:00 P.M.

1. **Call to Order: Members present: Lisa Moore, Denise Stouffer, Melissa Rhoades, Adrian Peoples, Chuck Mosher, Joe Rogerson, Amy Wharry, Rachael Straightiff and Elizabeth Colombo Kutch**
2. **Pledge of Allegiance, Moment of Silence**
3. **Public Comment** – Opportunity to address the Board of Directors
4. **Approval of the May 22nd, 2023 Board Meeting Minutes:** Motion made by Adrian Peoples and 2nd motion to approve was made by Joe Rogerson
5. **Board Committee Reports:**
 - a. CBOC Committee
 - i. Steve McVay – Interest Rates
 - b. Expansion Committee
 - i. Drainage Work for US – NTE \$30,000
 - ii. Computer Lab Electric – \$10,852
 - iii. LS Sidewalk – NTE \$8,000
 - c. Oversight Committee
 - i. Toured School Expansion Project
6. **Reports:**
 - a. Head of School Report
 - i. Policy Revision 501: Grading and Promotion was posted for discussion.
 - ii. Revision to this policy would include transitioning from the current percentage/traditional letter grade system to a system of Outstanding, Satisfactory, Needs Improvement, and Unsatisfactory **for only grades K-3 special subjects include Art, gym, Spanish, dance and theater**
 - iii. This revision would NOT apply to any traditional core subjects.
 - iv. School Photo Companies – Escudero Photography and Lifetouch
 - v. Sound Booth – Approved last month

- vi. Calendar SY23/24
 - vii. Diamond Computer Contract – No Change from Last Year & PCA will continue to do the 1 payment option to give PCA 10 additional contract hours
 - viii. Stouffer Certification
7. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (1) and (2) Providence Creek Academy Board will call for an executive session closed to the public pursuant to subsections (c) and (e) of this section, to discuss personnel matters in which the names, competency and abilities of individual employees are discussed.* Motion to enter executive session was made by Joe Rogerson; a second motion was made by Adrian Peoples
- a. Resignations –
 - i. Jenny Seward – Dance Teacher
 - b. Non-Renewal of Evergreen Agreement –
 - i. Eric Pointer
 - ii. Dontay Black
 - c. Hires –
 - i. Amber Ponchak – School Counselor
 - ii. Amanda Wells – Dean of Students
 - iii. Juanita Jewel – 1st Grade Teacher
 - iv. Morgan Aspinall – ASL Teacher
 - v. Stephanie Artigliere – ASL and Dance Instructional Coach
 - vi. Ty’Aunna Spencer – 4th Grade Teacher
 - vii. Melissa Freeman – Teacher Resident

Motion to exit executive session was made by Elizabeth Colombo Kutch;
second motion made by Joe Rogerson
8. **New Business:**
- a. Action Item: The Board will determine if it wishes to approve the SY2022/2023 May Budget. Motion made by Adrian Peoples; 2nd motion made by Elizabeth Colombo Kutch
 - b. Action Item: The Board will determine if it wishes to approve the DOE Monthly May 2023 Budget. Motion made by Adrian Peoples; 2nd motion made by Joe Rogerson
 - c. Action Item: The Board will determine if it wishes to approve the Public Meeting Calendar for FY24. Changes include July’s meeting changed from the 24th to July 31st. Motion made by Joe Rogerson; 2nd motion made Chuck Moser

- d. Action Item: The Board will determine if it wishes to approve the Diamond Computer Contract for FY2024. Motion made by Chuck Moser; 2nd motion made by Elizabeth Colombo Kutch
- e. Action Item: The Board will determine if it wishes to approve the drainage work for the Upper School, not to exceed \$30,000.
- f. Action Item: The Board will determine if it wishes to approve the computer lab electric ~~not to exceed \$8,000~~ changes include \$10,852. Motion made by Chuck Moser; 2nd motion made by Adrian Peoples
- g. Action Item: The Board will determine if it wishes to approve the addition of the sidewalk from the Lower School new exit door to the pavement not to exceed \$8,000 changes include “most likely closer to \$5000.00”. Motion made by Adrian Peoples; 2nd motion made by Joe Rogerson
- h. Action Item: The Board will determine if it wishes to approve the auditorium house lights, not to exceed \$20,000. Motion made by Elizabeth Colombo Kutch; a 2nd motion was made by Adrian Peoples
- i. Action Item: The Board will determine if it wishes to approve the Certification Request to the Secretary of Education for Denise Stouffer’s Principal Certification and Central Officer Personnel Certification should it be approved. Motion made by Adrian Peoples; a 2nd motion made by Joe Rogerson
- j. Action Item: The Board will determine if it wishes to approve the hire of Amber Ponchak as the School Counselor. Motion made by Joe Rogerson; a 2nd motion made by Adrian Peoples
- k. Action Item: The Board will determine if it wishes to approve the hire of Amanda Wells as the Dean of Students. Motion made by Elizabeth Colombo Kutch; 2nd motion was made by Joe Rogerson
- l. Action Item: The Board will determine if it wishes to approve the hire of Juanita Jewell as a First Grade Teacher. Motion made by Joe Rogerson; a 2nd motion was made by Adrian Peoples
- m. Action Item: The Board will determine if it wishes to approve the hire of Morgan Aspinall as an ASL Teacher additional information: K-5 students will choose Spanish or Sign Language. Motion made by Chuck Moser; 2nd motion made by Melissa Rhoades
- n. Action Item: The Board will determine if it wishes to approve the hire of ASL and Dance Instructional Coach not to exceed \$10,000. Motion made by Adrian Peoples; 2nd motion made by Elizabeth Colombo Kutch
- o. Action Item: The Board will determine if it wishes to approve the hire of Stephanie Artigliere as the ASL and Dance Instructional Coach. Motion made by Joe Rogerson; 2nd motion made by Elizabeth Colombo Kutch
- p. Action Item: The Board will determine if it wishes to approve the hire of Ty’Aunna Spencer as a Fourth Grade Teacher. Motion made by Joe Rogerson; 2nd motion made by Elizabeth Colombo Kutch

- q. Action Item: The Board will determine if it wishes to approve the hire of Melissa Freeman as a Teacher Resident. Motion made by Adrian Peoples; 2nd motion was made by Chuck Moser
 - r. Action Item: The Board will determine if it wishes to approve the recommendation to not renew the Evergreen Agreement for Eric Pointer. Motion made by Melissa Rhoades; a 2nd motion was made by Adrian Peoples
 - s. Action Item: The Board will determine if it wishes to approve the recommendation to not renew the Evergreen Agreement for Dontay Black. Motion made by Joe Rogerson; 2nd motion made by Chuck Moser
9. **Old Business:**
- a. None
10. **Adjournment:** Next Board Meeting – July 31, 2023 Motion to adjourn was made by Adrian Peoples; 2nd motion made by Chuck Moser

Note:

Pursuant to 29 Del. C. § 10004e(2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.