

PCA Citizens Budget Oversight Committee Meeting Minutes
February 16, 2017

Present: Bill Benz, Richard Riggs, Jen Durham, Brandon Paris, Brenda Cowell, Chuck Taylor, Kevin Curry, John Epstein, Amy Santos

- Revenue is 94.33%. We are on track.
- Expenditures: benchmark for December is 58.33%. Actual expenditures were 58.74% for December. We are 0.41% over target. The funding of purchases has slowed due to the early part of the year. We look forward to our purchases become stable and within projections. In reviewing the last two fiscal years we were close to the January spending this year. This is part of a natural trend due to purchasing at the beginning of the school year and more than two pay periods per month.
- Kevin Curry presented forms that are used to separate adult meals from student's meals and the process to keep the operations separate.
- Kevin Curry presented data on school lunches and he has noticed a downturn in student participation. Mr. Curry will send a survey to students to receive their feedback on the meals and what they can do better to improve the offerings.
- Pcard is ready for the Board to approve. Each month the CBOC Committee will review the purchases made.

Next meeting: Thursday, March 16 at 2:00 pm.