

PCA Citizens Budget Oversight Committee

Meeting Minutes

September, 2018

Present: Bill Bentz, Jen Durham, Richard Riggs, Brandon Paris, Denise Stouffer, Brenda Cowell

Revenue:

- The preliminary budget continues to reflect the additions in revenue. HR sent a survey to staff to ensure present education levels (bachelors/masters) and years' service align with the data in the school finance system.
- Revenues are up \$228,000 over the last month in transportation.
- Revenues are up \$28,000 in local funds.
- Revenues will continue to reflect increases through December.

Expenditures:

- Current expenditures are at 18.46% overall which is high as we are 16.67% through the year.
- The 21.9 % in salaries reflects the 2% increase given to employees. This 2% increase has caused the 1.79% increase in the overall expenditures and OEC's.
- Supplies and Materials are at 25% which is normal due to the start of the new school year.
- Tutoring line expenses indicate 46.58% of the budget has been expended. This appears to be a coding error. The business department will look into this matter and share more information at the next meeting.
- Team members review the P-Card Transactions.

Next Meeting: October 18th, 2018 at 2:00 in the PCA Board Room.