

**PCA Citizens Budget Oversight Committee**  
**Meeting Minutes**  
**April 25<sup>th</sup>, 2022**  
**2:00pm**

**Meeting was conducted through a Zoom Video Call**

Present: Bill Bentz, Rachael Straightiff, Denise Stouffer, Chuck Mosher, Brandon Paris, Richard Riggs, Sharvelle Cannon, Kale English

Revenue:

- The school has received 97.73% of its expected funding as of March 31<sup>st</sup>, 2022.
- Local Special Funds is projected to hit 100% of the projected revenue as receipts have increased with the end of the year
- ARP COVID State Recovery (40942) increased to \$27,321.48 due to the approval of the February and March reimbursement requests.

Expenditures:

- PCA is 75% into the school year and overall expenditures are at 61.32% which is approximately 11.51% under the actual percentage for this month. Last month PCA's expenditures were at 55.19%, which was 11.51% under the actual percentage.
- In the Transportation Department, expenditures are currently at 56.75%, which is 18.25% under the actual percentage for this month.
  - In the Transportation Department, Computer Supplies (56145) was increased to \$53,000. PCA is proposing the purchase of a bus student tracking system, not to exceed (\$40,000), and bus lot camera installation, not to exceed \$10,000, from this account
- In the Cafeteria Department, expenditures are currently at 76.62%, which is 1.62% over the actual percentage for this month.
  - The Cafeteria Department has a projected surplus of \$85,135.49.
  - The Cafeteria Department is currently looking at facility improvements, such as baking racks and student identification software, to improve operations in the café.
- Based on the current budget for FY22, PCA has a surplus of \$124,787.22
- The PNC Bank Statements were reviewed for this month.
- PCard Reconciliation was reviewed for this month.
- PCA is currently seeking the authorization of the Board of Directors at the April meeting for the payment of the USDA mortgage for FY23.
- The CBOC Committee reviewed the PCA PNC Bond re-marketing information.

**Next Meeting: May 23, 2022 at 2:00pm**