

## **PROVIDENCE CREEK ACADEMY CHARTER SCHOOL PARENTAL INVOLVEMENT POLICY**

### **PART I. GENERAL EXPECTATIONS**

It is the intention of Providence Creek Academy Charter School to comply with all parent involvement requirements, as stipulated in Title I regulation. This includes the development of parent-school compacts, inclusion of parents with limited English proficiency, parents with disabilities, and parents of migratory children.

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- that parents play an integral role in assisting their child's learning;
- that parents are encouraged to be actively involved in their child's education at school;
- that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;
- the carrying out of other activities, such as those described in section 1118 of the ESEA.

### **PART II. HOW SCHOOL WILL IMPLEMENT REQUIRED SCHOOL WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS**

Providence Creek Academy Charter School will take the following actions to involve parents in the joint development of its School wide parental involvement plan under section 1112 of the ESEA:

- Inclusion of parents in the development of the school policy
- Joint parent-teacher-administrator task force meeting to review and update the school parent involvement policy
- Inclusion of parent involvement policy in student handbook

Providence Creek Academy Charter School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:

- Annual parent survey, conveying parent satisfaction levels/school climate issues
- Parent participation in school strategic planning
- Parent Forum
- Involvement of parents in activities, such as School Committees, Parent Teacher Organization activities, Parent Council Forum and other new initiatives

Providence Creek Academy Charter School will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

- School -level leadership of elementary committees
- School -level oversight of Title I budget
- Strategic planning with building leaders to align strategic plan actions with School -wide initiatives

Providence Creek Academy Charter School will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part Schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background. The school will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary and with the involvement of parents its parental involvement policy:

- Data collection for the consolidated grant, relative to parent participation, collected at the School level for an annual report
- Review of current policy
- Presentations Parent-Teacher-Organization
- Building level Title I meetings, in conjunction with PTO, Open House, and Family Night meetings
- Parent satisfaction survey

Providence Creek Academy Charter School will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

- Providence Creek Academy Charter School will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --the State's academic content standards, the State's student academic achievement standards, the State and local academic assessments including alternate assessments, the requirements of Part A, how to monitor their child's progress, and how to work with educators:
  - Open Houses, and Meet-the-teacher activities
  - Parent-teacher conferences, with varied times available
  - Active PTO groups
  - Creative Family Nights, related to curricular initiatives
  - Title I informational meetings, incorporated into PTO and Open Houses
- Providence Creek Academy Charter School will provide materials and training to help parents work with their children to improve their children's academic achievement, such

as literacy training, and using technology, as appropriate, to foster parental involvement, by:

- Agenda books purchased for each student
- Newsletters
- E-mail notices
- Website updates, both school and teacher
- Parent resource libraries
- Provision of translation of Student Handbook and other parent notices

Providence Creek Academy Charter School will, with the assistance of its leaders and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:

- Training of staff at regular staff meetings
- Guest speakers
- Family Night activities
- Formal bus driver training
- Paraprofessional in-service training
- Inclusion of parent communication and involvement in RtI process and planning

Providence Creek Academy Charter School will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Inclusion of Parent Involvement Policy in Board policy and in Student Handbooks
- Spanish/English translator available for parents
- Student handbook in Spanish
- Documents translated into Spanish as much as possible

### PART III. DISCRETIONARY SCHOOL WIDE PARENTAL INVOLVEMENT COMPONENTS

- Providing literacy training for parents using Title I, Part A and other appropriate funds
- Providing transportation and child care costs to enable parents to participate in school-related meetings and training sessions
- Arranging school meetings at a variety of times, or conducting telephone conferences with parents
- Adopting and implementing “best practices” in terms of approaches to improve parental involvement
- Working with Providence Creek Academy Parent Organization to engage parents in shaping educational policy and to represent parent voices to provide input for School decisions. **APPROVED BY THE BOARD OF DIRECTORS JANUARY 23, 2018**