PROVIDENCE CREEK ACADEMY

BOARD OF DIRECTORS MONTHLY MEETING

September 22, 2014

7:00 p.m.

Providence Creek Academy Library

**Executive Session 6:00 P.M. Board Room**

Personnel and Student Matters

**Regular Meeting 7:00 P.M. Library**

1. Call to Order, Pledge of Allegiance**,** Moment of Silence – 7:08 p.m.
2. Changes to the Agenda – Add 7a – 8. Approval for Hire Long Term substitute; 9. Approval for FMLA 7/8th science; 10. Review of PCA PTO By-laws; Move #3 Job Description to #11
3. Opportunity to address the Board of Directors
4. Approval of the August 2014 Board Meeting Minutes
5. Board Committee Reports
6. Reports
   1. Head of School
   2. Director of Finance and Personnel
7. New Business
   1. Action Items
      1. FY 2014 August Budget
      2. DOE Monthly Budget August 2014
      3. Job Description – Administrative Support Specialist
      4. Athletic Director Stipend Increase –EPER pay 2014-2015
      5. Approval of DTI Contract – increased broadband
      6. Approval of Modified Board of Directors’ by-laws
      7. Appoint FOIA Coordinator
   2. Discussion Items
      1. Update Organization Chart
      2. Schedule of next Board of Directors’ workshop
8. Next Meeting – October 27, 2014 at 7:00pm

Adjournment

PROVIDENCE CREEK ACADEMY

BOARD OF DIRECTORS MONTHLY MEETING

September 22, 2014

7:00 p.m.

Providence Creek Academy Library

Present: Amy Santos, Gary Stulir, Chris Craig, Lisa Moore, Melissa Rhoads, Robyn Costa Roberts, Audrey Erschen

Approval of August minutes and September Board workshop minutes – Melissa Rhoads first/Robyn Costa Roberts second – All in favor – Motion carried

Code of Conduct- some referrals for behaviors and buses – a few for dress code, but dress code seems to be better.

CBOC – see written report – proposal to purchase four new buses – 2016 models

We have until 2016 to replace the four buses. At this time, the decision was made to wait on replacing those buses. Their longevity is determined by years, not mileage. At this time, if

School Development committee – Melissa Rhoads will chair that committee. Lori Thomas and Nicole Cooper (parents and PTO Board members) expressed an interest in participating in this committee.

Draft copies of the performance frameworks – Academic framework is indicating that we are not meeting currently – There are four categories and we fall in the third category – not well below. We need to strengthen our academics because it is one of the three pieces that

There is a trajectory for students to ultimately be career or college ready by 10th grade.

After the November PTO meeting the PTO will hold a FAQ about the Common Core State Standards.

Guest Speaker: President of the Gifted Program in Delaware.

Prinicipal’s Report: Consolidated Grant is expected to be approved. 40.15 unit count has been reached (each child is 0.06). An email was received today from Frank LeVoy – Alternative Route to Certification from University of Delaware – asking for interests in people from various countries coming to teach in their home language. There is a fee to sponsor.

Motion to approve the FY 2014 August budget – Gary Stulir made the motion. Chris Craig seconded. All in favor. Motion carried.

Motion to approve the DOE Monthly Budget August 2014 – Chris Craig made the motion. Lisa Moore seconded. All in favor. Motion carried.

Motion to approve the Athletic Director Stipend Increase – Chris Craig made the motion. Gary Stulir seconded. Robyn Costa Roberts abstained. Motion carried.

Motion to approve the DTI Contract (increased broadband) – Melissa Rhoads made the motion. Robyn Costa Roberts seconded. All in favor. Motion carried.

Consolidated grant – two signatures are required – Chief School officer and Chief Financial officer- With Article - Gary Stulir made the motion to accept. Robyn Costa Roberts seconded. All in favor. Motion carried.

FOIA Coordinator – Chris Craig made the motion. Lisa Moore seconded. All in favor. Motion carried.

Recommendation to hire long term sub – Lisa Moore made the motion. Chris Craig seconded. Robyn Costa Roberts abstained. Motion carried.

Recommendation to approve FMLA for 7th/8th grade science - Melissa Rhoads made the motion. Lisa Moore seconded. Robyn Costa Roberts abstained. Motion carried.

Review of PCA PTO By-Laws – requested feedback by October 8th PTO meeting.

Motion to move #10 (which was the original #3)

Board training required through the Charter School Network – Kendall Massett or Chuck Taylor

Principal – School Leader I and School Leader II

Motion to move into Executive Session – Chris Craig made the motion. Lisa Moore seconded.

Motion to approve the Administrative Support Specialist name changes to Finance and Personnel Specialist– Chris Craig made the motion. Melissa Rhoads seconded. This will fall under the Finance and Personnel Staff on the Organizational chart. Robyn Costa Roberts abstained. Motion carried.

Next meeting is October 27, 2014. Board workshop will be held at 6 p.m. during the Executive session.

Meeting adjourned – 9:40 p.m.