#### **Student Code of Conduct**

It is our expectation that the all of our students will make every effort to be responsible and self-disciplined. We also understand that situations will arise that will require intervention to assist some students in making positive choices. While there is not a set of guidelines that will address all situations, it is our goal to set forward a system that will allow students and staff to have a consistent approach to daily management of misconduct. Due to confidentiality other student's information cannot be shared.

<u>Level One Offenses</u>: These behaviors are common behaviors that may occur in the classroom. It is the expectation that the classroom teacher will manage all of these behaviors successfully and notify parent/guardian via email and/or phone call.

#### Level One Offenses

- Failure to follow classroom rules
- Inappropriate use of language
- Minor Disruptions of class and common areas
- Failure to complete work 4 times or more per TM and/or in a timely manner
- Not being prepared for class 4 times or more per TM
- Dress code violation (1st offense)
- Minor disrespect to peers and staff
- Cell phone/electronic possession or use between 7:45AM-3:30PM (1st offense)

# Level One Consequences

- Teacher and Student conference to encourage the correct behavior and,
- Student will apologize (written or verbal)

## And/or one of the following:

- Student will take time to reflect on his/her behavior. Repetition of desired behavior
- Utilization of classroom discipline policy-any recess consequence must include physical activity
- Behavior Reflection sheet completion
- Cell phone/electronic item confiscated and held until parent pick up at the end of the day.

Level Two Offenses: These behaviors are more serious in nature and will be addressed by the classroom teacher and parent.

## Level Two Offenses

- Multiple Level One offense (3+)
- Severe Disruption of class
- Dishonest behavior
- Dress code violation (2<sup>nd</sup> offense)
- Leaving area without permission from teacher
- Severe Disrespect toward peers or staff (i.e. use of profanity and insubordination)
- Cheating (1<sup>st</sup> offense)

## Level Two Consequences

- Parent notification via email and/or phone call and,
- Written or Verbal apology,

## And one of the following:

- Appropriate community service
- After School detention (mandatory grades 4-8 for Dress code violation)
- Behavior plan addressing specific behavior

<u>Level Three Offenses</u>: These behaviors are considered most serious and will be managed by the classroom teacher, parents, school administration, and when indicated local law enforcement.

## Level Three Offenses

- Multiple Level Two offense (3+)
- Missing 2+ detentions
- Cell phone/electronic possession or use between 7:45AM-3:30PM (2<sup>nd</sup> offense)
- Dress code violation (3<sup>rd</sup> offense)
- Unwanted physical contact
- Theft
- Cheating (2<sup>nd</sup> offense)
- Forgery or plagiarism
- Verbal/Written threats of harm
- Intimidation/Bullying of peers or staff
- Sexual harassment
- Fire setting, Vandalism, Destruction of school property
- Setting a false alarm (fire or bomb)
- Possession of any type of weapon or use of any item as a weapon
- Possession or use of Alcohol, Drug, Tobacco, or Look alikes

## Level Three Consequences

- Cell phone/electronic item confiscated and held until parent pick up at the end of a week.
- Written or verbal apology, and
- Conference with student, parent, and teacher and/or administration designee, and

## And one of the following:

- In- school suspension (when available)
- Suspension from school for (1-10 days)
- Alternative Placement or Expulsion
- Filing a report under the guidelines of the Delaware Department of Education

THE DELAWARE DEPARTMENT OF EDUCATION HAS IDENTIFIED INFRACTIONS FOR MANDATORY REPORTING. PCA MUST REPORT INFORMATION AS MANDATED WITH NO EXCEPTIONS. FOR MORE INFORMATION CONTACT THE ADMINISTRATION OR THE DOE WEBSITE: <a href="http://www.doe.state.de.us/programs/climate/default.shtml">http://www.doe.state.de.us/programs/climate/default.shtml</a>
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