

102: Board of Directors Officers

I. Purpose:

- a. The Board of Directors is the governing body for Providence Creek Academy. As such, the Board of Directors members must be chosen following the rules list below and in PCA by-laws.

II. Policy Statement:

- a. The Board of Directors shall consist of at least five (5) and no more than seven (7) members. There must be one (1) parent member and a teacher member.
- b. Qualifications:
 - i. Each member must be at least 21 years old.
- c. Terms of Members:
 - i. Each member will be appointed for five (5) year terms. No more than one-third (1/3) of the Board shall be up for appointment in any year, unless vacancies arise.
- d. Term Limits:
 - i. Each member is limited to three (3) consecutive five (5) year terms. Previous members shall be re-eligible for membership after a lapse of one (1) year.
- e. Election:
 - i. All new members will be selected by the current Board of Directors at the annual meeting each year. Those members whose terms have expired shall be open for filling by members eligible to vote. Newly selected members will assume office at the first Board of Directors meeting following their selection.
- f. Positions within the Board of Directors:
 - i. Officers Required:
 1. President
 2. Vice President
 3. Secretary
 4. Treasurer
 - ii. No member may hold more than one (1) officer position at a time.
 - iii. Officers will be selected from the current Board of Directors members at each annual meeting.
 - iv. Each officer position will be held for one (1) year and their successors are selected/qualified.

- v. Officers can serve for no more than five (5) consecutive one-year terms. Former officers can be selected for another term as an officer after a one-year lapse.
- vi. The Parent Member and Teacher Member term is for one year and may be reappointed by majority vote of the Board of Directors.

g. PCA shall maintain a record of Board of Director's members and date of their appointment. A history of appointments will be kept for both the Board and offices.

III. Responsibility:

- a. It is the responsibility of the Board of Directors to follow PCA by-laws and policy for member and officer selection.

IV. Related Policies:

V. Related Procedures and Documents:

- a. PCA By-Laws
- b. Delaware Code Title 14 Chapter 5 Section 504:
<http://delcode.delaware.gov/title14/c005/index.shtml>

Approval and Revision Dates:

APPROVED BY THE BOARD OF DIRECTORS AUGUST 23, 2016

APPROVED BY THE BOARD OF DIRECTORS JANUARY 23, 2017

REVISED AND APPROVED BY THE BOARD OF DIRECTORS ON JULY 23, 2019