

213: TRUANCY POLICY

I. Purpose:

- a. Delaware law regarding truancy requires Providence Creek Academy Charter School to report students as truant after a total of three unexcused absences in a year. After a total of thirty unexcused absences in a year, the School is obligated to report parents for prosecution, and if the student is over the age of sixteen, the student may be reported for prosecution as well.

II. Policy Statement:

- a. Absences without excuse/truancy conferences:
 - i. If a student has been absent from school without a valid excuse 1 or more days, the school administration or designee of the school may take such action as the school administration considers appropriate.
 - ii. If a student is truant, the school administration or designee may schedule a truancy conference with the student, the student's parent and the-school administration. The conference may be attended by other persons as the school administration or designee may include.
 - iii. Following a truancy conference the school shall decide whether or not to file a charge against the parent for a violation; provided, however, that the school administration or designee shall refer the case for prosecution following the 18th day of unexcused absence by a student during the school year, and may refer the case before the 18th day of unexcused absence if the school administration determines it is appropriate to do so.
 - iv. The fact that a student or student's parent may attend or has attended a truancy conference does not bar the school administration or designee filing a complaint with a court. The school administration's or designee's failure to hold a truancy conference does not bar the filing of a complaint with a court and adjudication by a court
- b. Providence Creek Academy Charter School reserves the right to file truancy charges and/or retain a student who misses more than 18 days.
- c. Any student who accumulates more than 10 but less than 18 absences, not including medical/administrative, may be required to make up those days in excess of ten during a fee-based summer program. Failure to make up those days will result in the student being retained. The student and/or his/parent(s)/guardian(s) will be expected to provide transportation to the summer program.
- d. Students are entitled to make up any work that is missed as a result of medical, administrative, or excused absences; however; make-up work must be completed within the number of days the student was absent.

- e. Students will not be allowed to make up work as a result of an unexcused absence and zeroes will be given for all work missed on those days.

III. Responsibility:

- a. It is the responsibility of the student and his/her parents/guardians to ensure that all absences are communicated with the school and unexcused absences are under three (3) per school year. Providence Creek Academy is responsible for reporting students deemed truant to the proper authorities.

IV. Related Policies:

V. Related Procedures and Documents:

Approval and Revision Dates:

APPROVED BY THE BAORD OF DIRECTORS AUGUST 16, 2011

REVISED AND APPROVED BY THE BOARD OF DIRECTORS ON JULY 23, 2019