

**PROVIDENCE CREEK ACADEMY  
BOARD OF DIRECTORS MONTHLY MEETING  
Tuesday, July 23, 2019  
6:00 P.M.  
Providence Creek Academy Library**

**Regular Meeting 6:00 P.M. Board Room**

1. **Call to Order**
2. **Pledge of Allegiance, Moment of Silence**
3. **Presentation of Awards**
4. **Public Comment-Opportunity to address the Board of Directors**
5. **Approval of the May 31, 2019 Board Meeting Minutes**
6. **Approval of the June 25, 2019 Board Meeting Minutes**
7. Executive Session: *Pursuant to 29 Del. C. § 10004(b) (1) and (2) Providence Creek Academy Board will call for an executive session closed to the public pursuant to subsections (c) and (e) of this section, to discuss personnel matters in which the names, competency and abilities of individual employees are discussed.*
8. **Board Committee Reports**
  - a. CBOC Committee
9. **Reports**
  - a. Head of School
10. **Old Business**

PCA is in the process of updating its policies to:

- Enhance the organization of information;
- Update policies to align with the strategic plan of the school, and;
- Create a system where policies are reviewed on a regular cycle.

The Board will consider if it wishes to adopt or continue to discuss the revisions to the following policies:

- a. Action Item: 1204 Recruitment and Selection of PCA Staff/Faculty
- b. Action Item: Employment of substitute and short term employee policies.
- c. Action Item: Administrative Hiring Policy

- d. Action Item: Instructional Staff Hiring Policy
- e. Action Item: Acceptable Use Policy Revisions
- f. Action Item: Board Member Conflict of Interest Policy
- g. Action Item: Board of Directors Officers Policy
- h. Action Item: Committees of the Board
- i. Action Item: Board Member Gifts Policy
- j. Action Item: Public Complaint Policy
- k. Action Item: Public Participation in Board Meetings
- l. Action Item: Attendance Policy
- m. Action Item: Bully Policy
- n. Action Item: Truancy Policy
- o. Action Item: Compensatory Time Policy
- p. Action Item: Sick Leave Policy for 12 Month Employees
- q. Action Item: Vacation Policy for 12 Month Employees

#### **11. New Business**

- a. Action Item: Approval of the recommendation of a new member of the Board.
- b. Action Item: Acceptance of Resignation of a member of the Board.
- c. Action Item: Annual Meeting
  - 1. Reorganization of the Board of Directors
- d. Action Item: SY 2018-2019 June 30, 2019 Budget
- e. Action Item: DOE Monthly Budget June 30, 2019
- f. Action Item: Approval of the recommendation for the new Technology Teacher
- g. Action Item: Approval of the recommendation for the new Music Teacher
- h. Action Item: Approval of the recommendation for the new part-time Art Teacher
- i. Action Item: Approval of the recommendation for the new part-time Dance Instructor

#### **12. Adjournment:** Next Board Meeting August 27, 2019 at 6:00 PM

**Note:**

*Pursuant to 29 Del. C. § 10004e(2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.*