

PROVIDENCE CREEK ACADEMY

BOARD OF DIRECTORS MINUTES

JULY 21, 2015

7:00 p.m

PROVIDENCE CREEK ACADEMY LIBRARY

Present: Amy Santos, Chris Craig, Gary Stulir, Lisa Moore, Melissa Rhoades, Guy Cooper

Staff Present: Audrey Erschen, Charles Taylor, Danielle Moore

Call to Order: 7:10PM

- 1. Call to Order, Pledge of Allegiance, Moment of Silence**
- 2. Changes to Agenda:** Student Matter to be placed between 3 and 4
- 3. Presentation of Awards** – Caroline 8th Grader for her tree planting program to help educate students about the earth and beautifying the campus. Board of Directors were presented with a certification of completion from Delaware Alliance for Nonprofit Advancement.
- 4. Student Matter:** The return of student S01 was approved.
- 5. Opportunity to address the Board of Directors:** Questions about Steven Esmond and his health status were brought up.
- 6. Approval of the June 23, 2015 Board Meeting Minutes** – Melissa made motion, Chris seconded all in favor. Motion passes.
- 7. Board Committee Reports:**
 - a. CBOC Committee: Revenue is at 100%. Expenditures are 99.45%.
 - b. Oversight Committee: Filing and organization must improve. Documents should be readily available and easy to find. Personnel files are being reviewed and will be updated by the start of school.
- 8. Reports**
 - a. **Head of School:** DCSN – Financial meeting for leaders of charter schools (best financial practices). Annual Audit- Reviewing and reporting on p-card transactions and history.
 - b. **Principal's Report:** Rollover in E-School occurred on June 30th. Administration is developing the 2015-2016 environment within E-School. PCA unit count is 671 students. PCA has 39 units with a goal of reaching 40.

Presentation of Special Education Proposal

- c. **Financial Report:** Final budget for year. 100% of funds were received. PCA spent 99.4% of income. PCA Local Special funds Total \$243,180.56. The school will be buying 4 more buses for this year. 10 years before buses need to be replaced. \$2,867,298.46 Total Revenue.

d. **Curriculum:** Standards based grading committee meeting on Thursday, July 23rd. Possibility of changing Star as Benchmark Testing (i-Ready to possibly replace). PCA World Language program is going to be completely revamped.

e. **School Climate Report:** Next meeting is in August.

9. New Business

a. Action Items

1. **Approval of line item changes to FYE 2014-2015.** Melissa Rhoades makes motion. Chris Craig seconds. All in favor. Motion passes.
2. **Line item changes for DOE Monthly Budget June Final 2015.** Chris motions, Melissa seconds. Motion carries
3. **Approval of revision to Staff Handbook (sick leave).** Lisa Moore makes motion, Gary Stulir seconds. All in favor. Motion passes.
4. **Approval of revision of the Organizational Chart.** Chris Craig makes motion, Melissa Rhoades seconds. All in favor. Motion passes.
5. **Approval of Incentive Committee recommendations.** Chris Craig makes motion, Lisa Moore seconds. All in favor. Motion passes.
6. **Approval of By-law changes.** Melissa Rhoades makes motion, Chris Craig seconds. All in favor. Motion passes
7. **Approval of Bonus and stipends for 10 month Employees:** Lisa Moore motions, Gary Stulir seconds. All in favor. Motion passes. Guy Cooper Abstains.
8. Approval of Annual Meeting and Election of Officers.

Next Board Meeting; August 25 at 7:00.

Board Retreat August 9th 9:00-4:00