

**PROVIDENCE CREEK ACADEMY  
BOARD OF DIRECTORS MONTHLY MEETING  
Tuesday, July 25, 2017  
7:00 P.M.  
Providence Creek Academy Library**

**Board of Directors: Amy Santos, Melissa Rhoads, Lisa Moore, Gary Stulir, Elizabeth Colombo-Kutch, Guy Cooper**

**Administration: Chuck Taylor**

**Regular Meeting 7:00 P.M. Library**

1. Call to Order, Pledge of Allegiance, Moment of Silence
2. Changes to the Agenda Under **New Business, #6, 7 and 8**
3. Presentation of Awards – **Thank you to PTO for playground additions and fixes**
4. Opportunity to address the Board of Directors
5. Approval of the June 27, 2017 Board Meeting Minutes – **Ms. Rhoads made the motion, Mr. Stulir seconded the motion. All in favor? Motion approved.**  
Special Board Meeting Minutes held on July 12, 2017 – **Mr. Cooper made the motion, Ms. Rhoads seconded the motion. All in favor? Motion approved.**
6. Board Committee Reports
  - a. CBOC Committee  
**Revenue is at 99.84%. The expenditures benchmark for June was set at 100%. The actual expenditures are 97.48%. PCA is 2.52% under budget. State cuts are estimated at \$106,000.**
  - b. Oversight Committee  
**Meeting was held July 11<sup>th</sup>. Looked at climate survey and completion of DPAS evaluations.**
7. Reports
  - a. Head of School

**Summer School has started, Summer Camp is up and running, Discovery Camp is up and running as well, cleaning, painting and repairs are taking place. Teachers are coming in this summer to paint, organize and get their classrooms ready for the upcoming year. Next thing we know summer is over and the students start coming back.**

**Last month I mentioned to the Board about the Learning and Collaboration Summit sponsored by the Charter Network on August 10. PCA will host the event. This event is a great way to get to know other Board Members from other charter schools as well as classes on leadership, law, regulations and other topics that impact charter schools. I hope that some of you can attend;**

there will be a cookout that evening as well. Please let me know if you are able to attend as soon as possible.

Joan Messick and I will be attending training on a Live Shooter Incident sponsored by DEMA on Tuesday, July 25 at the State Fire School. This is an all-day training and we hope to gather more information on how to properly handle the situation, hopefully it never occurs.

I have attached the Wellness Policy for your review. There are some changes that were recommended by the State in order for us to in compliance. This should be the last change. I also included the Faculty Staff Handbook for 2017-2018. The changes are highlight. The changes were mostly from past staff to current staff and also bringing up to date the policies that had changed. I/We would like to thank Brian Wally for reviewing the handbook and bringing us up to date. Many thanks for his work.

The Guided Reading Series arrived this week and we have completed the process of placing them in order for the start of next year. I would like to thank Mrs. Morris, Ms. Wood, Mrs. Hennessy and the entire Discovery Camp Students for their volunteer efforts in setting up the rooms and books. They earned a Pat's lunch. Kudos to them.

We are working on the upcoming budget; however this will be a slow process due to the unknown form the state. The Annual Audit is scheduled to start on August 7; we look forward to the process.

- b. Principal – **No Report**
  - c. Finance Report – **2.68% under budget. \$2.3 million in the bank.**
8. New Business
- a. Action Items
    - 1. FY 2016-2017 June 30, 2017 Budget –  
**Ms. Rhoads made the motion, Ms. Colombo-Kutch seconded the motion. All in favor? Motion approved.**
    - 2. DOE Monthly Budget June 30, 2017  
**Mr. Stulir made the motion, Ms. Rhoads seconded the motion. All in favor? Motion approved.**
    - 3. Wellness Policy Revisions  
**Ms. Colombo-Kutch made the motion, Ms. Rhoads seconded the motion. All in favor? Motion approved.**
    - 4. Faculty Staff Handbook Revisions  
**Ms. Colombo-Kutch made the motion, Ms. Moore seconded the motion. All in favor? Motion approved**
    - 5. Hiring of Staff  
**Ms. Rhoads made the motion, Ms. Colombo-Kutch seconded the motion. All in favor? Motion approved. Mr. Cooper abstained.**

6. P-Card Extension  
**Ms. Rhoads made the motion, Ms. Moore seconded the motion. All in favor? Motion approved**
7. Executive Recommendation  
**Ms. Colombo-Kutch made the motion, Gary Stulir seconded the motion. All in favor? Motion approved. Guy Cooper Abstained**
8. Dress Code Modification  
**Ms. Moore made the motion, Ms. Rhoads seconded the motion. All in favor? Motion approved**
9. Reorganization of Board of Directors
  - Amy Santos Board President – **Ms. Rhoads made the motion, Ms. Moore seconded the motion. All in favor? Motion approved**
  - Melissa Rhoads Vice President – **Mr. Cooper made the motion, Ms. Colombo-Kutch seconded the motion. All in favor? Motion approved**
  - Lisa Moore Treasurer – **Ms. Rhoads made the motion, Ms. Colombo-Kutch seconded the motion. All in favor? Motion approved**
  - Guy Cooper Secretary - **Ms. Colombo-Kutch made the motion, Ms. Moore seconded the motion. All in favor? Motion approved**
9. Next Board Meeting date/Adjournment  
**Tuesday August 29<sup>th</sup>/7:20**