

**PROVIDENCE CREEK ACADEMY
BOARD OF DIRECTORS MONTHLY MEETING
Tuesday, January 23, 2018
7:00 P.M.
Providence Creek Academy Library**

Regular Meeting 7:00 P.M. Library

- 1. Call to Order, Pledge of Allegiance, Moment of Silence**
- 2. Changes to the Agenda:** #13 personnel issue as discussed in executive session
- 3. Presentation of Awards: There are None**
- 4. Opportunity to address the Board of Directors**
- 5. Approval of the December 19, 2017 Board Meeting Minutes** – made the motion, seconded. All in favor? Motion is approved.
- 6. Board Committee Reports**
 - a. CBOC Committee - Revenue is 71.04%. Expenditures: Benchmark for December was 50%. Actual expenditures were 50.27% for December. We are .27% over budget. Budget reduction line items to track spending.
- 7. Reports**
 - a. Head of School: Dining Hall Audit, bookkeeping needs to be improved, final report pending; ELL Audit pending, Preliminary budget line items Middle of 2nd trimester
Grant of \$4900 for foreign language, Mrs. Muldoon will teach French and Mr. Z will teach Mandarin Chinese during upper school electives
Amy Santos thanks Chuck Taylor for his service to PCA as his resignation was distributed last week
ACLU Media Advisory: Law Suit challenging state's allocation of resources to schools
Monthly Nurse's News including Certificate of Excellence for Sandy Hook Promise Say Something
 - b. Principal: Open enrollment closed on 1-10-18 for lottery, 257 applications, several kindergarten siblings did not make application deadline and will be moved to top of waiting list after the lottery report, lottery will be done electronically on 1-26-18 through data service center, Spec Ed: completion of individual IEP errors and request for ELA corrections in summary reports along with professional development in completing summary reports; negotiating least restrictive environment for 2 spec. ed. students
Mrs. Erschen attended webinars and training for Smarter Balanced which has a new vendor, Pearson. The testing window is 4/10/18-5/31/18.
 - c. Finance Report –
- 8. New Business**
 - a. Action Items
 1. FY 2017-2018 line item adjustments. Mrs. Moore made the motion. Mrs. Columbo-Kutch seconded. All in favor? Motion approved.
 2. Preliminary Budget Dec. 31, 2017 All in favor? Motion is approved.

3. DOE Preliminary Monthly Budget December 31, 2017 – Mrs. Rhoades made the motion. Mrs. Colombo-Kutch seconded. All in favor? Motion is approved.

4. Budget Line Adjustments Nothing to report

5. Parental Involvement Policy: Parental Involvement Policy required by schools with Title 1 and ESSA, for federal review. Mrs. Rhoades made the motion. Mrs. Columbo-Kutch seconded. All in favor? Motion approved..

6. Resignation of Board Member: Amy Santos resigns as board member. Mr. Taylor thanks Mrs. Santos for her service. Mrs. Moore made the motion. Mrs. Rhoades seconded. All in favor? Motion approved.

Meeting passed to Melissa Rhoades, Vice President of the board

7. Resignation/Retirement of Staff: Jennifer Morris resigned as reading specialist, Chuck Taylor retires from Head of School effective July 1. Mrs. Moore made the motion. Mrs. Columbo-Kutch seconded. All in favor? Motion approved.

8. Hiring of Staff: Amy Santos hired as Reading Specialist, effective 1-29-18. Mrs. Columbo-Kutch made the motion. Mrs. Moore seconded. All in favor? Motion is approved.

9. Board member Purchase Order Authorized Signature: 2 board members sign all purchase orders. Melissa Rhoades will replace Amy Santos as signer. Mrs. Moore made the motion. Mrs. Columbo-Kutch seconded. All in favor? Motion approved.

10. Board member authorized signer for financial documents: 1 board member signature needed on financial documents, Melissa Rhoades to replace Amy Santos. Mrs. Moore made the motion. Mrs. Columbo-Kutch seconded. All in favor? Motion approved.

11. New Board Member Appointment: Mr. Chuck Mosher approved as new parent representative board member. Mrs. Columbo-Kutch made the motion. Mrs. Moore seconded. All in favor? Motion approved.

12. Board Reorganization: Mrs. Columbo-Kutch is now a regular board member. Mrs. Moore made the motion. Ms. Chaney seconded. All in favor? Motion approved. Melissa Rhoades is the new president of the board. Mrs. Columbo-Kutch made the motion. Mrs. Moore seconded. All in favor? Motion approved.

9. Next Board Meeting date/Adjournment – February 27 at 6:30 P. M.

Mrs. Moore made the motion. Mrs. Columbo-Kutch seconded. All in favor? Motion is approved.