

**PROVIDENCE CREEK ACADEMY  
BOARD OF DIRECTORS MONTHLY MEETING  
Tuesday, May 22, 2018  
7:00 P.M.  
Providence Creek Academy Library**

**Board Members:**

**Melissa Rhoads  
Gary Stulir  
Lisa Moore  
Elizabeth Columbo-Kutch  
Charles Mosher  
Christine Chaney**

**Invited Guest:**

**Kelly Hanson  
Blayne Salerni  
Members of ukulele elective  
Members of Chorus  
Several Parents of chorus/ukulele elective**

**Others Present:**

**Denise Stouffer  
Courtney Dowell  
Danielle Bowers**

**Administration:**

**Chuck Taylor  
Audrey Erschen**

**Regular Meeting 7:00 P.M. Library**

- 1. Call to Order, Pledge of Allegiance, Moment of Silence**
- 2. Changes to the Agenda:** No Changes
- 3. Presentation of Awards:** Superior Adjudication for Chorus, 8 All State Members
- 4. Opportunity to address the Board of Directors:** None
- 5. Approval of the April Board Meeting Minutes** Mr. Mosher made the motion. Ms. Columbo-Kutch seconded. All in favor? Motion approved`
- 6. Board Committee Reports**
  - a. CBOC Committee - Revenue is 97.42% Expenditures: Benchmark for Feb. is 83.33% Actual expenditures for March is 79.65%. We are 3.68% under budget. Meeting with Queenstown Bank and PNC Bank to discuss financing. Need to change name on school's credit card due to reconciliation of expenses with Mrs. Durham as the final reconciler and Mr. Paris the first.
  - b. Oversight Committee: No meeting
  - c. Hiring Committee: Discussed during Executive Session, see 8A #9
- 7. Reports:**
  - a. Head of School: PNC presented their proposal for refinancing using a fixed bond rate as well as a swap rate. Awaiting formal letter with details. Request a board committee

to review the refinancing offers. Nick Tokman, a motivational speaker from the “Deadliest Catch” will speak to students on June 5. Letter from DOE stating we are in compliance with “Significant Disproportionality and Coordinated Early Intervening Services. Delaware Emergency Management Agency training on 7-16. Requesting a revision in attendance policy: See 8A #3.

- b. Principal: Enrollment next year is 694 with 170 on waiting list. Parent Survey conducted by DOE: 57 surveys sent out with 7 responses. Response rate 12% higher than state. We will provide 12 month services for 5 students through Summer Camp. Smarter Balanced is nearly finished and field testing of science and soc. Studies began last week. Two incidents reported to DOE resulting in 2 student tests not scored. 53 students submitted for review for student promotion.
- c. Finance Report: Revenue is 97.42% Expenditures: Benchmark for Feb. is 83.33% Actual expenditures for March is 79.65%. We are 3.68% under budget.

## **8. New Business**

### **a. Action Items**

- 1. FY 2017-2018 April 30, 2018 Budget. Mr. Stulir made the motion. Mr. Mosher seconded. All in favor? Motion approved.
- 2. DOE Monthly Budget. April 30, 2018 Ms. Columbo-Kutch made the motion. Mrs. Stulir seconded. All in favor? Motion is approved.
- 3. Attendance Policy Revision to include removal of “three tardies will equal one absence for the year.” Leaving statement in will count against us in ESSA and DSSF requirements. Ms. Chaney made the motion. Ms. Columbo-Kutch seconded. All in favor? Motion approved.
- 4. Resignation of Staff: Ms. Moore made the motion. Mr. Mosher seconded. All in favor? Motion approved.
- 5. Hiring of Staff :Mrs. Moore made the motion. Mrs. Columbo-Kutch made the motion. Ms. Chaney seconded. All in favor? Motion approved.
- 6. Rehire of staff for 2018-2019 school year to move ahead with Head of School: Motion made by Mrs. Columbo-Kutch. Mr. Mosher seconded. Ms. Chaney and Mr. Stulir abstained. All in favor? Motion approved
- 7. Approval of long-term disability ad discussed in executive session. Mr. Mosher made the motion. Mrs. Columbo-Kutch seconded. All in favor? Motion approved.
- 8. Promotion of Personnel: Mr. Kris Smith to Head of Maintenance. Ms. Moore made the motion. Mrs. Columbo-Kutch seconded. All in favor? Motion Approved
- 9. Hiring of Head of School: Mrs. Denise Stouffer. Ms. Chaney made the motion. Ms. Columbo-Kutch seconded. All in favor? Motion Approved.

## **9. Next Board Meeting date/Adjournment – June 26, 2018**

Ms. Chaney made the motion. Ms. Moore seconded. Motion approved.