

**PROVIDENCE CREEK ACADEMY
BOARD OF DIRECTORS MONTHLY MEETING
Tuesday July 28, 2020
6:30 P.M.
Conference Call 515-604-9856 Access Code 494023**

Regular Meeting 6:00 P.M. Board Room

1. **Call to Order**
2. **Pledge of Allegiance, Moment of Silence**
3. **Public Comment-Opportunity to address the Board of Directors**
4. **Approval of the June 23, 2020 Board Meeting Minutes**
5. **Presentations**
 - a. Vincent Fiorelli: Chesapeake Utilities Easement Request Presentation
6. **Board Committee Reports**
 - a. CBOC Committee
7. **Reports**
 - a. Head of School
8. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (1) and (2) Providence Creek Academy Board will call for an executive session closed to the public pursuant to subsections (c) and (e) of this section, to discuss personnel matters in which the names, competency and abilities of individual employees are discussed.*
9. **New Business**
 - a. Action Item: Annual Meeting
 1. Reorganization of the Board of Directors
 - b. The Board will determine if it wishes to approve the SY 2019-2020 June Budget
 - c. Action Item: The Board will determine if it wishes to approve the DOE Monthly June 2020
 - d. Action Item: The Board will determine if it wishes to approve the Chesapeake Utilities request for an easement from PCA to the new development.
 - e. Action Item: The Board will determine if it wishes to approve the calendar for public meetings for SY20/21.
 - f. Action Item: The Board will determine if it wished to approve the school opening plan for SY20/21.
 - g. Action Item: The Board will determine if it wishes to approve the P-Card limit increase from \$10,000 to \$25,000 for the months of August through October.
 - h. Action Item: The Board will determine if it wishes to approve the revisions to the Vacation Policy to include clarifying language for years' service to include the words "Providence Creek Academy" and to align the dates with the fiscal year.

- i. Action Item: The Board will determine if it wishes to approve the new Sick Leave Policy for 10 Month Employees.
- j. Action Item: The Board will determine if it wishes to approve the new Sick Leave Policy for 11 Month Employees.
- k. Action Item: The Board will determine if it wishes to approve the resignation of Brandilyn Johnson.
- l. Action Item: The Board will determine if it wishes to approve the resignation of Michaela Salerni.
- m. Action Item: The Board will determine if it wishes to approve Joanna Zachos as the new 1st Grade Teacher.
- n. Action Item: The Board will determine if it wishes to approve the reorganization of the Front Office to remove the Office Manager position and include
 - 1. Administrative Assistant I, and;
 - 2. Administrative Assistant/Pupil Accounting
- o. Action Item: The Board will determine if it wishes to approve the new Administrative Assistant/Pupil Accounting person for the front office.
- p. Action Item: The Board will determine if it wishes to approve the long-term substitute recommendation for 7th and 8th social studies.
- q. Action Item: The Board will determine if it wishes to approve the SY20/21 contract with Jody Williams, Psy.D.
- r. Action Item: The Board will determine if it wishes to approve the additional credits for Tracey Hennessy from Bachelors + 30 to Masters or Masters + 30.
- s. Action Item: The Board will determine if it wishes to modify the school calendar to delay the start of school.
- t. Action Item: The Board will determine if it wishes to approve the following EPER positions -
 - 1. Aftercare Lead
 - 2. Aftercare Counselor I
 - 3. Aftercare Counselor II
 - 4. Aftercare Counselor II
 - 5. Ballet Director
 - 6. Ballet Teacher I
 - 7. Ballet Teacher II
- u. Action Item: The Board will determine if it wishes to approve the raises to the substitutes pay scale in accordance with the State of Delaware substitute pay scale raise.
- v. Action Item: The Board will determine if it wishes to approve Sean Todd, Jr. as the fall Cross-Country coach.

- w. Action Item: The Board will determine if it wishes to approve the Chromebook Policy and the Chromebook Procedure.

10. Old Business

- a. None

11. Adjournment: Next Board Meeting Tuesday August 25, 2020 at 6:00 PM

Note:
Pursuant to 29 Del. C. § 10004e(2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.