

PROVIDENCE CREEK ACADEMY  
BOARD OF DIRECTORS MONTHLY MEETING  
Tuesday, April 28, 2020  
Zoom Virtual Meeting

Board Members:

Melissa Rhoads

Lisa Moore

Chuck Mosher

Christine Chaney

Danielle Gordy

Elizabeth Colombo-Kutch

Lanie Thornton \*arrived approximately 20 minutes into the meeting\*

Others Present:

Rachael Straightiff

Administration:

Denise Stouffer

**Regular Meeting 6:00 P.M. Zoom Virtual Meeting**

**1. Call to Order:**

**2. Pledge of Allegiance, Moment of Silence**

**3. Public Comment: Opportunity to address the Board of Directors:** None by Conference Call

**4. Approval of the March, 2020 Board Meeting Minutes and Special Meeting April 10, 2020 Minutes:** Motion made by Chuck Mosher. Mrs. Colombo-Kutch seconded. Motion approved.

**5. Board Committee Reports:**

**A. CBOC Committee:**

**Revenue:** The District Carryover has remained the same from last month at \$64,568.58

- There are two line items in revenue that have been most likely impacted by the school closure: Food Service and Local Special Funds. We believe the following:  
Local special funds is the line item for field trips and other expenditures where fees are paid to cover costs. Food Service is the line item for the costs of preparing and serving meals. This is also impacted by the revenue generated by this program as well as the expenses. We are looking to see if the loss in revenue will be negated by the loss in expenses.

- Local Facility Use has \$9,660.76 above the budgeted amount.

- The 101% in Local District Funding resulted from an increase over the anticipated budget due to interest payments in the amount of \$10,563.12.

- The budget has remained the same since February and we are at 97.62% of our funding

**Expenditures:** We are 75% into the school year and our overall expenses are at 71.75% which is 3.25% under the actual percentage of the year.

- We are continuing to see a negative balance in 05389 due to the difference between what the state will reimburse for family leave and what we pay our long term substitute.

- In March, there is a deficit in Aftercare of \$1,412.23. This deficit was resolved after March payments were received. Currently there is no deficit.

- For transportation, we should see a reduction in the cost for fuel costs since busses are not running. Fuel currently has a remaining balance of \$25,468.61.
- Salaries accounts have been adjusted to better fit the current expenditures.

□

**6. Head of School:** Short term policies for grading and attendance presented. No progress reports for 3<sup>rd</sup> trimester. 100-70% Pass and Below 69 Fail, aligns with our current policy. 50% participation 50% grades, pass/fail underlying percentage helps to create final percentage, 122 computers loaned out to 92 families, plans being made for graduation, locker clean out and pick up, summer camp decisions will be made by May 18<sup>th</sup>.

## **7. New Business**

- Action Item A: SY 2019-2020 March, 2020 Budget:** Motion made by Mrs. Moore. Mr. Mosher seconded. Motion approved.
- Action Item B: DOE Monthly Budget March, 2020:** Motion made by Mr. Mosher. Mrs. Colombo-Kutch seconded. Motion approved.

## **8. New Business**

- Action Item A: Approval of Revisions to grading policy to be applicable during the virtual learning program only.** Motion made by Mrs. Colombo-Kutch. Mrs. Moore seconded. Motion approved.
- Action Item B: Approval of Revisions to attendance policy to be applicable during the virtual learning program only.** Motion made by Mrs. Gordy. Mrs. Colombo-Kutch seconded.
- Action Item C: Approval of Continuation of Engagement with Barbacane, Thornoton and Company LLC for auditing services for FY19/20:** Mr. Mosher made the motion. Mrs. Moore seconded. Motion approved.

**9. Executive Session:** Motion made to go into Executive Session by Mrs. Colombo-Kutch. Mrs. Moore seconded.  
Motion made to come out of Executive Session by Mrs. Colombo-Kutch. Mrs. Gordy seconded.

**Next Board Meeting date/Adjournment: Tuesday, May 26, 2020 at 6:00 pm**

Mrs. Moore made the motion. Mrs. Colombo-Kutch seconded. Motion approved.