

Providence Creek Academy  
Board of Directors Monthly Meeting  
Tuesday, October 25, 2016  
7:00 p.m.  
Providence Creek Academy Library

Board of Directors: Amy Santos, Melissa Rhoades, Lisa Moore, Elizabeth Columbo-Kutch, Guy Cooper

Administration: Chuck Taylor, John Epstein

1. **Call to Order, Pledge of Allegiance, Moment of Silence:** 7:02
2. **Changes to the Agenda:** No Changes
3. **Presentation of Awards:** N/A
4. **Opportunity to address the Board of Directors:** N/A
5. **Approval of September 27, 2016 Board Meeting Minutes:** Melissa Rhoades made the motion, Elizabeth Columbo-Kutch seconded. All in favor? Motion passed.
6. **Board Committee Reports**
  - a. **CBOC Committee:** Revenue for September is 58.6%, still an issue with local districts withholding funding. Expenditures benchmark for September was 25%, actual expenditures are 27.5%. September was a 3 pay period month
  - b. **Oversight Committee:** The committee did not meet
  - c. **Head of School Search Committee:** A prospective Head of School will be in town to interview, November 1. There will also be a faculty meeting after school on Wednesday to introduce

**7. Reports**

- a. **Head of School "State of the School Report":** Refer to School Website

**8. New Business**

**a. Action Items**

1. **FY 2016-2017 September 30, 2016 Preliminary Budget:** Melissa then Elizabeth
2. **DOE Monthly Budget September 30, 2016:** Elizabeth then Melissa
3. **Resignation of Upper School Math Teacher:** Lisa Moore made the motion, Elizabeth Columbo-Kutch seconded. All in favor? Motion passed. Guy Cooper abstained.

**4. Hiring of Staff:** Elizabeth Columbo-Kutch made the motion, Melissa Rhoades seconded. All in favor? Motion passed. Guy Cooper abstained.

**9. Next Board Meeting date/Adjournment:** (November 29, 2016/7:50) Melissa Rhoades made the motion, Lisa Moore seconded. All in favor? Motion passed.