

PROVIDENCE CREEK ACADEMY
BOARD OF DIRECTORS MONTHLY MEETING

June 29th, 2021

6:00 P.M.

Conference Call 515-604-9856 Access Code 494023

Virtual Regular Meeting 6:00 P.M.

1. **Call to Order:** Meeting called to order at 6:00 pm
2. **Pledge of Allegiance, Moment of Silence**
3. **Public Comment-Opportunity to address the Board of Directors**
 1. Shaun Flatter addressed the Board of Directors on masking of students for beginning of 2021/2022 school year. Based on lifting of masking mandate on July 13th in Delaware, Mr. Flatter believes that masking should be optional for students at the beginning of the 2021/2022 school year. Mr. Flatter presented data to support his position to the Board of Directors.
4. **Board of Directors Organization and Appointment:**
 1. Action Item: The Board will determine if it wishes nominate an interim Parent Member of the Board of Directors.
 1. Motion to nominate Elizabeth Colombo Kutch as a Parent Member of the Board of Directors made by Lisa Moore
 2. Second motion made by Chuck Mosher
 3. The motion to nominate an interim Parent Member of the Board of Directors was approved by the Board of Directors.
 2. Action Item: The Board will determine if it wishes to approve the nomination for the interim Parent Member of the Board of Directors.
 1. Motion to approve Elizabeth Colombo Kutch as an interim Parent Member of the Board of Directors made by Lisa Moore.
 2. Second motion to approve made by Lisa English
 3. The motion to approve Elizabeth Colombo Kutch as an interim Parent Member of the Board of Directors was approved by the Board of Directors.
5. **Approval of the May 25, 2021 Board Meeting Minutes**
 1. Motion to approve the May 25, 2021 Board Meeting Minutes made by Adrian Peoples
 2. Second motion to approve made by Elizabeth Colombo Kutch
 3. The motion to approve the May 25, 2021 Board Meeting Minutes was approved by the Board of Directors.
6. **Board Committee Reports**
 - a. CBOC Committee: The CBOC Committee met last week. We have received 98.9% of expected funding as of May 31, 2021. PCA is 83% into the school year and overall expenditures are at 75.27%.
 - b. Oversight Committee Report: The Oversight Committee took a tour of the PCA campus to see all of the updates and renovations. The cabinetry in classrooms is almost complete. The ecosystems in the upper and lower school have been added. New cafeteria tables have been purchased. The library is receiving a full renovation and new storage has been added in the

band room. Flexible seating has been added throughout the campus that are student friendly and give a collegiate feel.

- c. Website Committee: The contract for MorWeb has been signed. The committee is working to have the website start by August 30th. Information is being collected to move forward with the website development.

7. Reports:

a. Head of School Report:

1. The State of Emergency in Delaware will end on July 13th, 2021. At this time, PCA has not received any guidance for how schools will operate after the State of Emergency is lifted. PCA has created a reopening plan and is seeking feedback on. It will also go out for public comment.
2. Members of the Board provided feedback to the current reopening plan. The Board agrees that masking should be optional for students, staff and visitors at the beginning of the 2021/2022 school year.
3. The reopening plan will be posted for parents to receive feedback.
4. The CSP project is approximately ½ way completed.

b. Dean of Academics Report

a. Benchmark Data

1. End of year STAR Benchmark data was presented for Math, Reading and Early Literacy.

b. Grading Policy:

1. A grading policy committee has worked to create a new grading policy for PCA. The policy was posted for public comment in April and there has been no feedback so far. The committee is seeking another avenue for parent feedback before moving forward. A final copy of the proposed grading policy will be brought to the Board at the July meeting after further feedback is received from parent feedback.

8. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (1) and (2) Providence Creek Academy Board will call for an executive session closed to the public pursuant to subsections (c) and (e) of this section, to discuss personnel matters in which the names, competency and abilities of individual employees are discussed.*

1. Motion to go into Executive Session made by: Chuck Mosher
2. Second motion made by: Elizabeth Colombo Kutch
3. The motion to go into Executive Session was approved by the Board of Directors.
4. Motion to come out of Executive Session made by: Adrian Peoples
5. Second motion made by: Elizabeth Colombo Kutch
6. The motion to come out of Executive Session was approved by the Board of Directors.

9. New Business:

a. Action Item: The Board will determine if it wishes to approve the public meeting list for Board of Directors and CBOC Meetings for FY2021/2022.

1. Motion to approve made by: Chuck Mosher
2. Second motion to approve made by: Lisa English
3. The motion to approve the public meeting list for Board of Directors and CBOC Meetings for FY2021/2022 was approved by the Board of Directors.

- b. Action Item: The Board will determine if it wishes to approve the SY 2020-2021 May Budget.
 - 1. Motion to approve made by: Lisa Moore
 - 2. Second motion to approve made by: Adrian Peoples
 - 3. The motion to approve the SY 2020-2021 May Budget was approved by the Board of Directors.
- c. Action Item: The Board will determine if it wishes to approve the DOE Monthly May 2021 Budget.
 - 1. Motion to approve made by: Lisa Moore
 - 2. Second motion to approve made by: Chuck Mosher
 - 3. The motion to approve the DOE Monthly May 2021 Budget was approved by the Board of Directors.
- d. Action Item: The Board will determine if it wishes to approve the minor revisions to the Fiscal Management Policy. These are for title changes only.
 - 1. Motion to approve made by: Elizabeth Colombo Kutch
 - 2. Second motion to approve made by: Adrian Peoples
 - 3. The motion to approve the minor revisions to the Fiscal Management Policy was approved by the Board of Directors.
- e. Action Item: The Board will determine if it wishes to approve the new Grading Policy. **(action item tabled)**
- f. Action Item: The Board will determine if it wishes to approve the revisions to the Tuition Reimbursement Policy.
 - 1. Motion to approve made by: Chuck Mosher
 - 2. Second motion to approve made by: Lisa English
 - 3. The motion to approve the revisions to the Tuition Reimbursement Policy was approved by the Board of Directors.
- g. Action Item: The Board will determine if it wishes to approve the contract with Central Delaware Speech for SY21/22.
 - 1. Motion to approve made by: Lisa Moore
 - 2. Second motion to approve made by: Adrian Peoples
 - 3. The motion to approve the contract with Central Delaware Speech for SY21/22 was approved by the Board of Directors.
- h. Action Item: The Board will determine if it wishes to approve the contract with Jody S. Williams for SY21/22. (dates need to be corrected in contract)
 - 1. Motion to approve made by: Adrian Peoples
 - 2. Second motion to approve made by: Chuck Mosher
 - 3. The motion to approve the contract with Jody S. Williams for SY21/22 was approved by the Board of Directors.
- i. Action Item: The Board will determine if it wishes to approve the contract with The Jungle Gym for SY21/22.
 - 1. Motion to approve made by: Lisa Moore

2. Second motion to approve made by: Elizabeth Colombo Kutch
 3. The motion to approve the contract with The Jungle Gym for SY21/22 was approved by the Board of Directors.
- j. Action Item: The Board will determine if it wishes to approve the contract with Diamond Computer for SY21/22.
1. Motion to approve made by: Chuck Mosher
 2. Second motion to approve made by: Adrian Peoples
 3. The motion to approve the contract with Diamond Computer for SY21/22 was approved by the Board of Directors.
- k. Action Item: The Board will determine if it wishes to approve the CIP Grant for SY21/22.
1. Motion to approve made by: Lisa English
 2. Second motion to approve made by: Lisa Moore
 3. The motion to approve the CIP Grant for SY21/22 was approved by the Board of Directors.
- l. Action Item: The Board will determine if it wishes to approve the Opportunity Fund Application for FY22.
1. Motion to approve made by: Chuck Mosher
 2. Second motion to approve made by: Adrian Peoples
 3. The motion to approve the Opportunity Fund Application for FY22 was approved by the Board of Directors.
- m. Action Item: The Board will determine if wishes to approve granting the Head of School three (3) weeks of vacation per fiscal year. These vacation days will be prorated over the 12-month fiscal year.
1. Motion to approve made by: Adrian Peoples
 2. Second motion to approve made by: Lisa Moore
 3. The motion to approve granting the Head of School three (3) weeks of vacation per fiscal year. These vacation days will be prorated over the 12-month fiscal year was approved by the Board of Directors.
- n. Action Item: The Board will determine if it wishes to approve Sarah Selway as the Interim Reading Specialist and Kaegan Coach for SY21/22. This is a one-year position.
1. Motion to approve made by: Elizabeth Colombo Kutch
 2. Second motion to approve made by: Lisa English
 3. The motion to approve Sarah Selway as the Interim Reading Specialist and Kaegan Coach for SY21/22 was approved by the Board of Directors.
- o. Action Item: The Board will determine if it wishes to approve Sharvelle Cannon as the Technology and Safety Coach.
1. Motion to approve made by: Chuck Mosher
 2. Second motion to approve made by: Lisa Moore
 3. The motion to approve Sharvelle Cannon as the Technology and Safety Coach was approved by the Board of Directors.
- p. Action Item: The Board will determine if it wishes to approve Grace Stafford as the interim 4th grade teacher. This is a one-year position for SY21/22.

1. Motion to approve made by: Elizabeth Colombo Kutch
 2. Second motion to approve made by: Lisa Moore
 3. The motion to approve Grace Stafford as the interim 4th grade teacher was approved by the Board or Directors.
- q. Action Item: The Board will determine if it wishes to hire Melissa Ruiz as a long-term substitute for SY21/22.
1. Motion to approve made by: Lisa Moore
 2. Second motion to approve made by: Lisa English
 3. The motion to approve the hire of Melissa Ruiz as a long term substitute for SY21/22 was approved by the Board of Directors.
- r. Action Item: The Board will determine if it wishes to hire Courtney Dowell as the Athletic Coordinator. This is an EPER position.
1. Motion to approve made by: Adrian Peoples
 2. Second motion to approve made by: Chuck Mosher
 3. The motion to approve the hire of Courtney Dowell as the Athletic Coordinator was approved by the Board of Directors.
- s. Action Item: The Board will determine if it wishes to hire Dontay Black as the Athletic Director. This is an EPER position.
1. Motion to approve made by: Elizabeth Colombo Kutch
 2. Second motion to approve made by: Chuck Mosher
 3. The motion to approve the hire of Dontay Black as the Athletic Director was approved by the Board of Directors.
- t. Action Item: The Board will determine if it wishes to hire Tiffany Credle as the volleyball coach. This is an EPER position.
1. Motion to approve made by: Adrian Peoples
 2. Second motion to approve made by: Lisa English
 3. The motion to approve the hire of Tiffany Credle was approved by the Board of Directors.
- u. Action Item: The Board will determine if it wishes to hire Anthony Gamble as the football coach. This is an EPER position.
1. Motion to approve made by: Lisa Moore
 2. Second motion to approve made by: Adrian Peoples
 3. The motion to approve the hire of Anthony Gamble as the football coach was approved by the Board of Directors.
- v. Action Item: The Board will determine if it wishes to hire Jamal Patterson as the soccer coach. This in an EPER position.
1. Motion to approve made by: Elizabeth Colombo Kutch
 2. Second motion to approve made by: Lisa Moore
 3. The motion to approve the hire of Jamal Patterson was approved by the Board of Directors.

- w. Action Item: The Board will determine if it wishes to hire Madelynn Norris as the cheer coach.
 - 1. Motion to approve made by: Lisa Moore
 - 2. Second motion to approve made by: Elizabeth Colombo Kutch
 - 3. The motion to approve the hire of Madelynn Norris was approved by the Board of Directors.

10. **Old Business:** (None)

11. **Adjournment:** Meeting adjourned at 9:28 p.m. Next Board Meeting Tuesday July 27, 2021 at 6:00 PM

- 1. Motion to adjourn: Lisa Moore
- 2. Second motion to adjourn: Chuck Mosher
- 3. The motion to adjourn the Board of Directors meeting was approved by the Board of Directors.

Note:

Pursuant to 29 Del. C. § 10004e(2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.