

Providence Creek Academy Charter School
Board of Directors Monthly Meeting
December 18th, 2025
6:00 P.M.
PCA Business Office
Conference Call: (513) 386-0000
Access Code: 290054

Regular Meeting 6:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance & Moment of Silence**
3. **Public Comment:** Opportunity to address the Board of Directors
 - a. Anyone wishing to make a public comment via the conference call line must email Rachael.Straighttiff@pca.k12.de.us with their name and the comment topic at least two hours before the start of the meeting.
4. **Presentation:** Insurance
5. **Approval of the November 24th, 2025 Board Meeting Minutes.**
6. **Board Committee Reports:**
 - a. CBOC Committee
 - b. Expansion Committee
7. **Reports:**
 - a. Head of School Report
8. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (4) and (9) Providence Creek Academy Board will call for an executive session closed to the public.*
9. **New Business:**
 - a. Action Item: The Board will determine if it wishes to approve the SY2025/2026 November Budget.
 - b. Action Item: The Board will determine if it wishes to approve the DOE Monthly November 2025 Budget.
 - c. Action Item: The Board will determine if it wishes to approve the Hanover Services Agreement for \$16,500 for a comprehensive list of available grants, grant development, and grant review.
 - d. Action Item: The Board will determine if it wishes to approve the Public Participation in Board Meetings Policy.
 - e. Action Item: The Board will determine if it wishes to approve the Paid Leave Policy.
 - f. Action Item: The Board will determine if it wishes to approve the Yearlong Teacher Residency Grant FY27.
 - g. Action Item: The Board will determine if it wishes to approve the following field trips:
 - i. Kindergarten to Betts Family Fun Center on January 16th, 2026 in Aston, PA.
 - ii. Third Grade to Herts Factory on April 20th, 2026 in Nottingham, PA.
 - iii. Fifth Grade to Echo Hill in April or May of 2026 in Kennedyville, MD.
 - h. Action Item: The Board will determine if it wishes to approve the following PCBT trips. These are funded through the PCBT tuition based program.
 - i. Regional Dance America/Northeast Festival on May 7th – 9th, 2026 in Albany, NY.

- ii. Youth Dance Festival on March 20th – 22nd, 2026 in Philadelphia, PA.
 - iii. DE Youth Dance Festival on April 19th, 2026 in Newark, DE.
 - i. Action Item: The Board will determine if it wishes to approve the following hires:
 - i. Sophia Tilley as a Substitute Teacher.
10. **Old Business:**
- a. Action Item: The Board will determine if it wishes to approve the revisions to the Paid Leave for Birth or Adoption of a Child Policy to align with the State of Delaware.
11. **Adjournment:**
- a. Next Meeting: Regular Meeting on January 26th, 2026 – PLC Room.

Note:

Pursuant to 29 Del. C. § 10004 e (2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.