

**Providence Creek Academy Charter School**  
**Board of Directors Monthly Meeting**  
**February 2<sup>nd</sup>, 2026**  
**\*Originally Scheduled for January 26<sup>th</sup> – Postponed Due to Winter Storm Fern\***  
**6:00 P.M.**  
**PCA Business Office**  
**Conference Call: (513) 386-0000**  
**Access Code: 290054**

**Regular Meeting 6:00 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance & Moment of Silence**
3. **Public Comment:** Opportunity to address the Board of Directors
  - a. Anyone wishing to make a public comment via the conference call line must email [Rachael.Straightiff@pca.k12.de.us](mailto:Rachael.Straightiff@pca.k12.de.us) with their name and the comment topic at least two hours before the start of the meeting.
4. **Presentation:** Data Presentation by Academic Team
5. **Approval of the December 18<sup>th</sup>, 2025 Board Meeting Minutes.**
6. **Board Committee Reports:**
  - a. CBOC Committee
  - b. Expansion Committee
7. **Reports:**
  - a. Head of School Report
8. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (4) and (9) Providence Creek Academy Board will call for an executive session closed to the public.*
9. **New Business:**
  - a. Action Item: The Board will determine if it wishes to approve the SY2025/2026 December Budget.
  - b. Action Item: The Board will determine if it wishes to approve the DOE Monthly December 2025 Budget.
  - c. Action Item: The Board will determine if it wishes to proceed with pursuing the grant funding required to continue expanding the school.
  - d. Action Item: The Board will determine if it wishes to approve the full-time School Assistant Nurse.
  - e. Action Item: The Board will determine if it wishes to approve the Summer Camp Assistant Director position. This is funded through a tuition-based program and dependent upon program enrollment.
  - f. Action Item: The Board will determine if it wishes to approve the following hires:
    - i. Ryan Hunter as a Paraprofessional.
    - ii. Sophia Shell as a Substitute Teacher.
    - iii. Colleen Owens as the Summer Camp Director.
    - iv. Lexi Elborn as the Summer Camp Assistant Director.
    - v. Kaitlyn Lacinski as the School Assistant Nurse.
10. **Old Business:**
  - a. Action Item: The Board will determine if it wishes to approve the Paid Family Medical Leave Policy.
11. **Adjournment:**
  - a. Next Meeting: Regular Meeting on February 23<sup>rd</sup>, 2026 – PLC Room.

**Note:**

*Pursuant to 29 Del. C. § 10004 e (2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.*