

**Providence Creek Academy Charter School  
Board of Directors Monthly / Annual Meeting  
July 29<sup>th</sup>, 2024  
6:00 P.M.  
PCA Business Office  
Conference Call: (513) 386-0000  
Access Code: 290054**

**Annual Meeting 6:00 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance, Moment of Silence**
3. **Public Comment** – Opportunity to address the Board of Directors
4. **Board of Directors Organization and Appointment:**
  - a. Re-organization of the Board of Directors
5. **Approval of the June 24<sup>th</sup>, 2024 Board Meeting Minutes**
6. **Board Committee Reports:**
  - a. CBOC Committee
  - b. Expansion Committee
  - c. Oversight Committee
7. **Reports:**
  - a. Head of School Report
8. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (4) and (9) Providence Creek Academy Board will call for an executive session closed to the public.*
9. **New Business:**
  - a. Action Item: The Board will determine if it wishes to approve the SY2023/2024 June Budget.
  - b. Action Item: The Board will determine if it wishes to approve the DOE Monthly June 2024 Budget.
  - c. Action Item: The Board will determine if it wishes to approve the FY25 Public Meeting Calendar.
  - d. Action Item: The Board will determine if it wishes to create a committee to complete the evaluation for the Head of School.
  - e. Action Item: The Board will determine if it wishes to approve the Jungle Gym Contract for FY2025.
  - f. Action Item: The Board will determine if it wishes to approve the Diamond Computer Contract for FY2025.
  - g. Action Item: The Board will determine if it wishes to approve the contract with Jody Williams for FY2025.
  - h. Action Item: The Board will determine if it wishes to approve the Grading Policy revisions.
  - i. Action Item: The Board will determine if it wishes to approve the Attendance Policy revisions.

- j. Action Item: The Board will determine if it wishes to approve the Truancy Policy revisions.
- k. Action Item: The Board will determine if it wishes to approve the Title IX Policy.
- l. Action Item: The Board will determine if it wishes to approve the Snow Painting Quotes for the Lower Atrium and Upper School Atrium for \$2,750 and \$5,630 respectively.
- m. Action Item: The Board will determine if it wishes to formalize the previous Board of Directors approval to remove and re-install the LED Wall not to exceed \$16,500.
- n. Action Item: The Board will determine if it wishes to approve the recommended copier lease agreement.
- o. Action Item: The Board will determine if it wishes to approve the Reading-Based Extended School Year Services Grant FY25 and associated expenditures pending its approval.
- p. Action Item: The Board will determine if it wishes to approve the Opportunity Fund Application FY25. This grant was previously approved as part of the FY25 Preliminary Budget but is provided as a separate action item for additional clarity.
- q. Action Item: The Board will determine if it wishes to approve the Consolidated Grant Application. This grant was previously approved as part of the FY25 Preliminary Budget but is provided as a separate action item for additional clarity.
- r. Action Item: The Board will determine if it wishes to approve the PCBT Administrative Assistant position. This position is funded solely by PCBT as a tuition-based program subject to enrollment.
- s. Action Item: The Board will determine if it wishes to approve the hire of:
  - i. Victoria Torres as a paraprofessional.
  - ii. Kristen Gillenwater as a paraprofessional.
  - iii. Charlene Bell as the aquatic caretaker.

**10. Old Business:**

- a. Action Item: The Board will determine if it wishes to approve the following policies:
  - i. Sick Leave Policy for 10 Month Employees
  - ii. Sick Leave Policy for 11 Month Employees
  - iii. Sick Leave Policy for 12 Month Employees

**11. Adjournment:** To be determined.

*Note:*

*Pursuant to 29 Del. C. § 10004e(2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.*