

**Providence Creek Academy Charter School  
Board of Directors Monthly Meeting  
March 2<sup>nd</sup>, 2026**

**\*Originally Scheduled for February 23<sup>rd</sup> – Postponed Due to Winter Storm Hernando\*  
5:30 P.M.**

**PCA Business Office  
Conference Call: (513) 386-0000  
Access Code: 290054**

**Regular Meeting 5:30 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance & Moment of Silence**
3. **Public Comment:** Opportunity to address the Board of Directors
  - a. Anyone wishing to make a public comment via the conference call line must email [Rachael.Straightiff@pca.k12.de.us](mailto:Rachael.Straightiff@pca.k12.de.us) with their name and the comment topic at least two hours before the start of the meeting.
4. **Executive Session:** *Pursuant to 29 Del. C. § 10004 (b) (1), (4), and (9) Providence Creek Academy Board will call for an executive session closed to the public.*
5. **Presentation:** Dean of Students
6. **Approval of the February 2<sup>nd</sup>, 2026 Board Meeting Minutes.**
7. **Board Committee Reports:**
  - a. CBOC Committee
  - b. Expansion Committee
8. **Reports:**
  - a. Head of School Report
9. **New Business:**
  - a. Action Item: The Board will determine if it wishes to approve the SY2025/2026 January Budget.
  - b. Action Item: The Board will determine if it wishes to approve the DOE Monthly January 2026 Budget.
  - c. Action Item: The Board will determine if it wishes to approve the PCA SY 2026/2027 Calendar.
  - d. Action Item: The Board will determine if it wishes to approve the Dean of Academics and Instructional Coaches to attend the Teaching, Learning, Coaching Conference 2026 from October 25<sup>th</sup>, 2026 to October 28<sup>th</sup>, 2026 (including travel time) in Dallas, Texas and the associated costs.
  - e. Action Item: The Board will determine if it wishes to approve the amendment to PCA's Bridge to Practice Grant Application.
  - f. Action Item: The Board will determine if it wishes to approve the proposed pay scale for the transportation department effective February 23<sup>rd</sup>, 2026.
  - g. Action Item: The Board will determine if it wishes to approve the Part-Time Financial Administrative Assistant Position.
  - h. Action Item: The Board will determine if it wishes to approve the following PCBT EPER positions. These positions are funded through a tuition-based program and dependent upon the program's enrollment:
    - i. Theater Technology Specialist.

- ii. Wardrobe Supervisor.
- i. Action Item: The Board will determine if it wishes to approve the following hires:
  - i. Patricia Duphily as a School Bus Driver.
  - ii. Anthony Johnson as a School Bus Driver.
  - iii. Luwanne Caldwell as a School Bus Driver.
  - iv. Lily Barkus as a Part-Time Paraprofessional.
  - v. Devyn Hubbard as a Substitute Teacher.
  - vi. Sarah Coverdale as a Substitute Teacher.
- j. Action Item: The Board will determine if it wishes to approve the following hires for the PCBT EPER positions:
  - i. Marcello Grasso as the Theater Technology Specialist.
  - ii. Valerie Grasso as the Wardrobe Supervisor.
- k. Action Item: The Board will determine if it wishes to approve the following hires for PCA Summer Camp:
  - i. Amber Troupe as a Summer Camp Counselor.
  - ii. Lauren Nemeth as a Summer Camp Counselor.
  - iii. Halie Wilt as a Summer Camp Counselor.
  - iv. Autumn Abasa-Nyarko as a Summer Camp Counselor.

**10. Old Business:**

- a. None

**11. Adjournment:**

- a. Next Meeting: Regular Meeting on March 30<sup>th</sup>, 2026 – PLC Room.

*Note:*

*Pursuant to 29 Del. C. § 10004 e (2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.*