

Providence Creek Academy Charter School
Board of Directors Monthly Meeting
October 27th, 2025
6:00 P.M.
PCA PLC Room
Conference Call: (513) 386-0000
Access Code: 290054

Regular Meeting 6:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance & Moment of Silence**
3. **Public Comment:** Opportunity to address the Board of Directors
 - a. Anyone wishing to make public comment via the conference call line must email Rachael.Straighttiff@pca.k12.de.us with their name and the comment topic at least two hours before the start of the meeting.
4. **Presentation:** Audit
5. **Approval of the following Board Meeting Minutes:**
 - a. August 27th, 2025
 - b. September 29th, 2025
6. **Board Committee Reports:**
 - a. CBOC Committee
 - b. Oversight Committee
7. **Reports:**
 - a. Head of School Report
8. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (4) and (9) Providence Creek Academy Board will call for an executive session closed to the public.*
9. **New Business:**
 - a. Action Item: The Board will determine if it wishes to approve the SY2025/2026 September Budget.
 - b. Action Item: The Board will determine if it wishes to approve the DOE Monthly September 2025 Budget.
 - c. Action Item: The Board will determine if it wishes to approve the FY2025 Audit.
 - d. Action Item: The Board will determine if it wishes to approve the temporary PCard for Jeanine Martin from January 1st, 2026 to July 31st, 2026.
 - e. Action Item: The Board will determine if it wishes to approve the purchase of a school bus based on the quotes provided.
 - f. Action Item: The Board will determine if it wishes to approve the FY26 Rural and Low-Income Grant application.
 - g. Action Item: The Board will determine if it wishes to approve the revisions to the Paid Leave for Birth or Adoption of a Child Policy to align with the State of Delaware.
 - h. Action Item: The Board will determine if it wishes to approve the Instructional Support Teacher position. This position is for SY25/26.
 - i. Action Item: The Board will determine if it wishes to approve the following hires:
 - i. Mikayah Patterson as a part-time substitute teacher.
 - ii. Emily Cole as a part-time substitute teacher.
 - iii. Kaitlyn Lacinski as a part-time support nurse.

- iv. Madison Sullivan as a full-time Special Education Teacher.
- v. Cheryl Vaults as a full-time Instructional Support Teacher.

10. Old Business:

- a. Action Item: The Board will determine if it wishes to approve the revisions to the Wellness Policy.

11. Adjournment:

- a. Next Meeting: Annual Meeting on November 24th, 2025 – Virtual.

Note:

Pursuant to 29 Del. C. § 10004 e (2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.