

Providence Creek Academy Charter School

Board of Directors Monthly Meeting

October 27th, 2022

6:00 P.M.

Providence Creek Academy Head of School's Office

Conference Call: (513) 386-0000

Access Code: 290054

Regular Meeting 6:00 P.M.

1. **Call to Order**
2. **Pledge of Allegiance, Moment of Silence**
3. **Public Comment** – Opportunity to address the Board of Directors
4. **Approval of the August 29th, 2022 Board Meeting Minutes and the September 26th, 2022 Board Meeting Minutes**
5. **Board Committee Reports:**
 - a. CBOC Committee
 - b. Website Committee
 - c. Expansion Committee
6. **Reports:**
 - a. Head of School Report
 - i. Athletics Policy for Discussion
7. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (1), (2), and (6) Providence Creek Academy Board will call for an executive session closed to the public pursuant to subsections (c) and (e) of this section, to discuss personnel matters in which the names, competency and abilities of individual employees are discussed as well as a discussion of the content of documents not excluded from the definition of “public record” in § 10002 of this title.*
8. **New Business:**
 - a. Action Item: The Board will determine if it wishes to approve the SY2022/2023 September Budget.
 - b. Action Item: The Board will determine if it wishes to approve the DOE Monthly September 2022 Budget.
 - c. Action Item: The Board will determine if it wishes to approve the contract with Cenacle Leadership Group for substitute services.
 - d. Action Item: The Board will determine if it wishes to approve the School Safety Security Fund, including the expenditures related to this fund.

- e. Action Item: The Board will determine if it wishes to approve the door badge access system for \$17,800 pending approval of the School Safety Fund application.
- f. Action Item: The Board will determine if it wishes to approve the vestibule doors push bar replacement for \$9,000, pending approval of the School Safety Fund application.
- g. Action Item: The Board will determine if it wishes to approve the additional exterior lighting for \$9,312.53, pending approval of the School Safety Fund application.
- h. Action Item: The Board will determine if it wishes to approve the movable dance flooring quote for the auditorium upgrade. This is funded through the PCA CSP Expansion Grant FY23.
- i. Action Item: The Board will determine if it wishes to approve the auditorium seat quote for the auditorium upgrade. This is funded through the CSP Expansion Grant FY23.
- j. Action Item: The Board will determine if it wishes to approve the revision to the Vacation Policy for 12 Month Employees. This revision is to clarify that employees will be paid for vacation time upon retirement/termination in accordance with the State of Delaware reimbursement amount.
- k. Action Item: The Board will determine if it wishes to approve the revision to the Vacation Policy for 11 Month Employees. This revision is to clarify that employees will be paid for vacation time upon retirement/termination in accordance with the State of Delaware reimbursement amount.
- l. Action Item: The Board will determine if it wishes to approve the revision to the Staff Tuition Reimbursement Policy. This revision clarifies that PCA can only pay the maximum tuition amount as set by the State of Delaware for each calendar year.
- m. Action Item: The Board will determine if it wishes to approve the part-time Café Paraprofessional position.
- n. Action Item: The Board will determine if it wishes to approve the Theater Program Preparation EPER for FY23. This is a temporary EPER position from November 1st of 2022 through June 13th of 2023.
- o. Action Item: The Board will determine if it wishes to approve the hire for the Theater Program Preparation EPER.
- p. Action Item: The Board will determine if it wishes to approve the Theater Arts Teacher position for SY2023/2024.
- q. Action Item: The Board will determine if it wishes to approve the hire of Halie Moore as a part-time paraprofessional.
- r. Action Item: The Board will determine if it wishes to approve the hire of Chandler Swalm as a part-time paraprofessional.
- s. Action Item: The Board will determine if it wishes to approve the hire of Rachel Cronin as a 1st Grade Teacher.

9. Old Business:

- a. Action Item: The Board will determine if it wishes to approve the lighting quote for the auditorium upgrade. This is funded through the PCA CSP Expansion Grant FY23.
- b. Action Item: The Board will determine if it wishes to approve the sound system quote for the auditorium upgrade. This is funded through the PCA Expansion Grant FY23.

10. Adjournment: Next Board Meeting – November 28th, 2022.

Note:

Pursuant to 29 Del. C. § 10004e(2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.