

***PCA Citizens Budget Oversight Committee***

***Meeting Minutes***

***January 17, 2019***

Present: Bill Bentz, Jen Durham, Richard Riggs, Denise Stouffer, Brenda Cowell, Brandon Paris

Absent: Lisa Moore

**Revenue:**

- 75.52% of the revenue has been received as of December 31, 2018.
- Unique Alternatives fund allocations have been increased after a ICT meeting. There will be a change to this revenue line item next month. The school has not received the 30% portion of this allocation from Capital School District.
- There was a reduction in the local district carry over which is now \$245,111.99
- The grant money from the safety grant was received.

**Expenditures:**

- Current expenditures are at 52.27% overall which exceeds the 50% of the year by 2.27%. This is a decrease from the 4.8% overage last month.
- Page 7 of the CBOC notes indicate the changes in the line items. Most of these changes were made to reduce the overall local spending.
- The budget this month has been changed from a preliminary budget to an actual budget.
- Salaries are tracking at 51.58% due to the PCA Bonus provided to all staff in July. We expect this percentage to come into alignment with the annual expenditures within the next few months.
- EOC's are now tracking at 48.84% and are now aligned with the budget.
- Team members review the P-Card Transactions.

Next Meeting: February 21, 2019 at 2:00 in the PCA Board Room.