

PCA Citizens Budget Oversight Committee
Meeting Minutes
April 29th, 2025
2:00 p.m.

Meeting was conducted through a Zoom Video Call

Present: Bill Bentz, Denise Stouffer, Brandon Paris, Rachael Straightiff, Jeanine Martin, Richard Riggs, Kale English, Charles Mosher

Revenue:

- In order to keep the amount of money received by the districts separate, PCA created a funding line to hose any additional dollars titled Local District Funding Miscellaneous.
- PCA increased its contingency to \$493,467.46 which is approximately \$264,692.82 above the required contingency amount of \$228,774.64.

Expenditures:

- PCA is 75% into the fiscal year and overall expenditures are at 64.59% which is approximately 10.41% under the actual percentage for this month.
 - Last month PCA's expenditures were at 58.33%, which was 6.54% under the actual percentage, including unallocated.
- In the Transportation Department, expenditures are currently at 63.34%, which is 11.66% under the actual percentage for this month in the Charter Transportation (05177) budget.
- In the Cafeteria Department, expenditure is currently at 76.32%, which is 1.32% over the actual percentage for this month.
 - PCA anticipates that the food line may need to be increased as current expenditures are at 85.37%.

PNC BANK:

- The PNC Bank Statements were reviewed for this month.

P-Card:

- PCard Reconciliation was reviewed for this month.

Upcoming Projects:

- PCA is currently seeking quotes for the following projects to be completed before the end of the fiscal year including sealcoating, pavilion, and concrete.

Preliminary Budget FY26:

- The preliminary budget was presented for FY26.
- Revenue Highlights:
 - Transportation anticipates \$161,765 in rollover funds for next fiscal year and funding based on 790 students with no increase in per student amount.
 - PCA anticipates approximately \$100,000 in State Unit Formula rollover funds for next fiscal year.
 - State Unit Formula (05213) of \$8,276,905 was calculated by determining the per student funding for the increase of students in addition to adding the increase of state funding for positions.

- Expenditure Highlights:
 - The majority of expenditure increases were due to salary increases which include both individual salary increases and the hire of additional staff. These increases also include passing through state provided salary increases to the individuals in each applicable category.
 - Transportation has a preliminary budget that remains fairly similar to the current FY25 budget except for the increase in capital expenditures for next year's bus purchase.
 - Café has a preliminary budget that remains fairly similar to the current budget and has the preliminary FY25 food budget.
 - PCA anticipates a slight decrease in contracted services due to one time expenditures in FY25.

Next Meeting: May 22nd, 2025 at 2:00 p.m.