

PCA Citizens Budget Oversight Committee

Meeting Minutes

August 21st, 2025

2:00 p.m.

Meeting was conducted through a Zoom Video Call

Present: Bill Bentz, Denise Stouffer, Brandon Paris, Rachael Straightiff, Jeanine Martin, Richard Riggs, Kale English, Joe Rogerson

Revenue:

- State Unit Formula (05213) has a budget is \$8,276,905 based on enrollment of 790 students.
- PCA has notable funds from the previous fiscal year roll into this FY26 budget that were not included in the original preliminary budget including State Charter Transportation (05177) FY25 for \$236,978.33, State Unit Formula (05213) FY2 for \$200,373.15, and Mid-Year Unit Count for \$5,117.35.
- PCA has received \$151,657.10 in State Unique Alternatives (05181) for a student in an alternative placement. This student is no longer at PCA which will cause this money to revert due to no qualifying expenditures.
- PCA has a preliminary contingency of \$31,904.47 which is below the required contingency of \$255,595.43.

Expenditures:

- PCA is 8.3% into the fiscal year and overall expenditures are at 6% which is approximately 2.3% under the actual percentage for this month.
- In the Transportation Department, expenditures are currently at 6%, which is 2.3% under the actual percentage for this month in the Charter Transportation (05177) budget.
- In the Cafeteria Department, expenditure is currently at 2%, which is 6.3% under the actual percentage for this month.
- PCA increased its capital expense line due to the replacement of the Lower School roof which was previously approved by the Board of Directors. Additional funds were budgeted in the account for future repair needs.

PNC Bank:

- The PNC Bank Statements were reviewed for this month.
- Following up on last month's note regarding an additional PNC bank account. PCA was able to confirm with PNC that PCA does not have an additional bank account with PNC and the additional account was reported to PCA in error.
- PCA successfully opened a third bank account last month which was required as part of our transition to Infinite Campus.

P-Card:

- PCard Reconciliation was reviewed for this month.

Next Meeting: September 25th, 2025 at 2:00 p.m.