

PCA Citizens Budget Oversight Committee
Meeting Minutes
February 22, 2024
2:00 p.m.
Meeting was conducted through a Zoom Video Call

Present: Bill Bentz, Denise Stouffer, Brandon Paris, Rachael Straightiff, Jeanine Martin, Chuck Mosher,

Revenue:

- Changes in food service are due partly to low participation as well as changes in federal reimbursements.
- Local District carry over the money needed to be added to make it balanced.
- Operations (05213) increased to \$6,419,065.00 due to salary and health insurance adjustments.
- Local Carryover increased to \$1,592,641.19. Without accounting for expansion-related expenses, PCA would have an approximate surplus of \$251,817.55.

Expenditures:

- PCA is 58.33% in the fiscal year and overall expenditures are at 57.71% which is approximately 0.62% under the actual percentage for this month. If the capital expenditures and unallocated funds are removed, PCA has overall expenditures of 54.16% which is 4.17% under the actual percentage.
 - Last month PCA's expenditures were at 51.30%, which was 1.3% over the actual percentage, including unallocated. If the capital expenditures and unallocated funds were removed, PCA's overall expenditures as of last month were 47.54%, which is 2.46% under the actual percentage.
- In the Transportation Department, expenditures are currently at 60.23%, which is 1.9% over the actual percentage for this month in the Charter Transportation (05177) budget.
- In the Cafeteria Department, expenditure is currently at 51.42%, which is 6.91% under the actual percentage for this month.

PNC BANK:

- The PNC Bank Statements were reviewed for this month.
- PCA hosts the Saints Classic Basketball tournament in which teams enter by way of payment. One school that entered processed their payment using the wrong Vendor ID and processed the \$2,400 payment to the petty cash account, which was withdrawn from petty cash and placed in the athletics account.

P-Card:

- PCard Reconciliation was reviewed for this month.
 - Paid for school technology to support the infrastructure of the expansion.
 - Fundraiser event money will be recouped before payment is made to Habitat for Humanity.

Final Thoughts

- Denise Stouffer provided an update on the construction project including updates on the flooring and using one of the classrooms for ASL and Book Fair. Denise would like to go to the board for an additional sidewalk for the littles to enter, funding would come out of contingency.

Meeting Adjourned: 2:35 PM

Next Meeting March 21, 2024 at 2:00 p.m.