

PCA Citizens Budget Oversight Committee

Meeting Minutes

January 22nd, 2026

2:00 p.m.

Meeting was conducted through a Zoom Video Call

Present: Bill Bentz, Denise Stouffer, Brandon Paris, Jeanine Martin, Rachael Straightiff, Chuck Mosher, Joe Rogerson

Revenue:

- PCA has received 95% of its revenue for this fiscal year.
- PCA anticipates to receive all projected additional revenue with the exception of State Substitute Reimbursement Family Leave (05389). This appropriation is for state funded substitutes for teachers on Paid Parental Leave. PCA does not anticipate any additional expenses in this line which will reduce the revenue as well.
- PCA has a preliminary contingency that increased to \$350,135.03 which is \$89,841.70 above the required contingency of \$260,293.33.

Expenditures:

- PCA is 50% into the fiscal year, and overall expenditures are at 48%, which is approximately 2% under the actual percentage for this month.
 - PCA's overall expenditures were at 41% last month which was approximately 0.67% under the actual percentage for this month.
- In the Transportation Department, expenditures are currently at 51%, which is 1% over the actual percentage for this month in the Charter Transportation (05177) budget. This is largely due to the department being charged for 100% of annual costs for items such as administration, clerical, custodial, and computer services.
 - There is \$82,928.27 in unallocated funds for transportation. This is anticipated to be spent on summer payrolls.
- In the Cafeteria Department, expenditure is currently at 52%, which is 2% over the actual percentage for this month. This is largely due to the department being charged for 100% of annual costs for items such as administration, clerical, custodial, and computer services.

PNC Bank:

- The PNC Bank Statements were reviewed for this month.

P-Card:

- PCA PCard Reconciliation was reviewed for this month.

Next Meeting: February 19th, 2026 at 2:00 p.m.