

PROVIDENCE CREEK ACADEMY  
BOARD OF DIRECTORS MONTHLY MEETING  
Tuesday, February 25, 2020  
Providence Creek Academy Library

Board Members:

Melissa Rhoads  
Lisa Moore  
Danielle Gordy  
Christine Chaney  
Chuck Mosher  
Elizabeth Columbo-Kutch  
Lanie Thornton

Others Present:

Sara Davis  
Amy Santos  
Lisa English  
Grace Oakley  
Mindy Farra  
Amanda Russell

Administration:

Denise Stouffer  
Amanda Silcox

**Regular Meeting 6:00 P.M. Library**

- 1. Call to Order:**
- 2. Pledge of Allegiance, Moment of Silence**
- 3. Presentation of Awards:** Amanda Russell for the school newsletter, Mrs. Oakley and Mrs. Farra for standards based grading
- 4. Public Comment: Opportunity to address the Board of Directors:** None
- 5. Approval of the January, 2020 Board Meeting Minutes:** Motion made by Mrs. Moore. Mrs. Columbo-Kutch seconded. Motion approved.
- 6. Board Committee Reports:**
  - A. CBOC Committee:**

**Revenue:** There was an increase in funds of \$5,893. The District carryover has been decreased from \$87,346 to \$81,346. There was \$252,288 moved into USDA Reserve Account to meet the requirements of the loan reserves. These funds will continue to be calculated in our local reserves.

**Expenditures:** We are 58.3% into the school year and our overall expenses are at 58.92% which is .5 over the actual percentage of the year. The overall percentage was impacted by three payrolls in January. The estimated impact of the third payroll is 3.85%.

The USDA PNC Mortgage Bank statements were reviewed. The complete loan reserve is now appearing as separate appropriation in the state system. The PNC Bank Statements were reviewed. P-Card Reconciliation was completed and reviewed.

## 7. Head of School:

Amanda Silcox celebrates MTSS, reports that science/soc. studies scores are embargoed and the state is not sending home individual reports. DOE will present science and social studies training.

Lisa English reports on Tier 3 math and Amy Santos reports on MTSS Reading and staff going to training for Wilson Reading.

Denise: Work is being done on master schedule for next year. Grant for Longwood Foundation is next month, Budget is being finalized for Teacher Residency Grant.

Student Council sign ups are in process and elections will be held in a few weeks.

National Junior Honor Society induction will be held on Thursday, March 19 at 7:0

## 8. New Business

a. **Action Item A: SY 2019-2020 January 2020 Budget:** Motion made by Mr. Mosher  
Mrs. Gordy seconded. Motion approved.

b. **Action Item B: DOE Monthly Budget January, 2020:** Motion made by Mrs. Columbo-Kutch  
Mrs. Thornton seconded. Motion approved.

## 9. Executive Session:

Motion made to go into executive session by Ms. Chaney. Mrs. Columbo-Kutch seconded. Motion approved.

Motion made to come out of executive session by Mrs. Moore. Mrs. Columbo-Kutch seconded. Motion approved.

## 10. New Business

a. **Action Item A: Approval of the appointment of substitute café employee Deborah Bringman.** Motion made by Mrs. Columbo-Kutch. Ms. Chaney substituted.

b. **Action Item B: Approval of Longwood Foundation Grant for submission.** Deferred until next month.

c. **Action Item C: Approval of Delaware Health Fund that was submitted on 2-15-20. This includes the permission to move forward with the grant purchases and programs.** Ms. Chaney made the motion. Mrs. Columbo-Kutch seconded. Mrs. Moore abstained.

d. **Action Item D: Approval of the Year Long Teacher Residency Grant. This includes the grant purchases and positions based on revised budget submitted to DOE on 2-13-2020.** Motion made by Mrs. Moore. Mrs. Thornton seconded. Motion approved.

e. **Action Item E: Approval of revision to parent teacher requests. This change would require all teacher requests to be made during the month of March, except for students newly enrolled.** Motion made by Mrs. Columbo-Kutch. Mr. Mosher seconded. Motion approved.

f. **Action Item F: Approval of Mark Clark as new softball coach.** Motion made by Ms. Chaney. Mrs. Columbo-Kutch seconded. Motion approved.

g. **Action Item G: Approval of Joe Lightcap as baseball coach** Motion made by Ms. Chaney. Mrs. Thornton seconded. Motion approved.

h. **Action Item H: Approval of new lacrosse coaching position** Motion made by Mrs. Gordy. Mrs. Moore seconded. Motion approved.

i. **Action Item I: Approval of new assistant lacrosse coaching position** Motion made by Ms. Chaney. Mrs. Gordy seconded. Motion approved.

j. **Action Item J: Approval of Courtney Dowell as lacrosse coach** Mrs. Columbo-Kutch made the motion. Mrs. Moore seconded.

**k. Action Item K: Approval of new lacrosse assistant coach** Defer until next month

**l. Action Item L: Approval of the SY 20/21 school calendar** Motion made by Mrs. Gordy. Mrs. Thornton seconded. Motion approved.

**m. Action Item M: Approval of new substitute teacher** Motion made by Ms. Chaney. Mrs. Columbo-Kutch seconded. Motion approved.

**n. Action Item N: Approval of new long-term day to day teaching position from 3-10-20 to 6-3-20** Motion made by Mrs. Columbo-Kutch. Mrs. Thornton seconded. Motion approved.

**o. Action Item O: Approval of resignation of Trina Willey as discussed in executive session.** Motion made by Mrs. Moore. Mrs. Columbo-Kutch seconded. Motion approved.

**Next Board Meeting date/Adjournment: Tuesday, March 24, 2020 at 6:00 pm**

Ms. Chaney made the motion. Mrs. Columbo-Kutch seconded. Motion approved.