

**Providence Creek Academy Charter School**  
**Board of Directors Monthly Meeting**  
**October 28<sup>th</sup>, 2024**  
**6:00 P.M.**  
**PCA PLC Room**

Attendees: Denise Stouffer, Rachael Straightiff, Adrian Peoples, Melissa Rhoads, Chuck Mosher, Joe Rogerson and Elizabeth Colombo Kutch

**Regular Meeting 6:00 P.M.**

1. **Call to Order**
2. **Pledge of Allegiance, Moment of Silence**
3. **Public Comment:** Opportunity to address the Board of Directors
4. **Presentation:** Audit by Barbacane Thornton & Company
5. **Approval of the September 26<sup>th</sup>, 2024: *Motion made by Elizabeth Colombo Kutch and 2<sup>nd</sup> motion made by Joe Rogerson and September 30<sup>th</sup>, 2024 Board Meeting Minutes: Motion made by Joe Rogerson and 2<sup>nd</sup> motion made by Chuck Mosher: Motion was approved by the Board of Directors.***
6. **Board Committee Reports:**
  - a. CBOC Committee
7. **Reports:**
  - a. Head of School Report
8. **Executive Session:** *Pursuant to 29 Del. C. § 10004(b) (4) and (9) Providence Creek Academy Board will call for an executive session closed to the public. **Motion to enter executive session made by Elizabeth Colombo and motion to exit executive session made by Melissa Rhoads: The motion was approved by the Board of Directors.***
9. **New Business:**
  - a. Action Item: The Board will determine if it wishes to approve the SY2024/2025 September Budget. Motion made by Joe Rogerson and 2<sup>nd</sup> motion made by Melissa Rhoads: Motion granted by the BODs
  - b. Action Item: The Board will determine if it wishes to approve the DOE Monthly September 2024 Budget. Motion made by Melissa Rhoads and 2<sup>nd</sup> motion made by Elizabeth Colombo Kutch: Motion granted by the BODs
  - c. Action Item: The Board will determine if it wishes to approve the Rural and Low-Income FY25 Application. Motion made by Chuck Mosher and seconded by Joe Rogerson: Motion granted by the BODs
  - d. Action Item: The Board will determine if it wishes to approve the agreement between PCA and Bryan Allen Stevenson Charter School pending lawyer review. Motion made by Elizabeth Colombo Kutch and seconded by Joe Rogerson: Motion granted by the BODs
  - e. Action Item: The Board will determine if it wishes to approve the purchase and installation of a lower school pavilion, not to exceed \$50,000. Motion made by Chuck Mosher and seconded by Elizabeth Colombo Kutch: Motion granted by the BODs
  - f. Action Item: The Board will determine if it wishes to approve the purchase of 10 lower school picnic tables, not to exceed \$15,000. Motion made by Joe Rogerson and seconded by Elizabeth Colombo Kutch: Motion granted by the BODs
  - g. Action Item: The Board will determine if it wishes to approve the purchase of a school bus for next school year, not to exceed \$160,000. Motion made by Chuck Mosher and seconded by Melissa Rhoads. Motion granted by the BODs
  - h. Action Item: The Board will determine if it wishes to approve the hire of:
    - i. Daniel Mitchell as the Floating Teacher.
    - ii. Heather Gregg as the Aftercare Director.

iii. Mark Wright as the Interim Paraprofessional. Motion made by Elizabeth Colombo Kutch and seconded by Joe Rogerson: Motion granted by the BODs

10. **Old Business:** None

11. **Adjournment:** November 25<sup>th</sup>, 2024 – Virtual. Motion to adjourn made by Elizabeth Colombo Kutch and seconded by Joe Rogerson: Motion approved by the BODs

*Note:*

*Pursuant to 29 Del. C. § 10004e(2), the agenda is subject to change to include additional items including executive sessions that arise at the time of the Board's meeting. The Providence Creek Academy Board reserves the right to hear any matter out of its order during the meeting. The Board may take breaks during the meeting.*