

# Student School Bus Code of Conduct

It is our expectation that all of our students will make every effort to be responsible and self disciplined. We expect all of our students to make every effort for a safe bus ride to and from school. We also understand that situations will arise that will require intervention to assist some students in making positive choices. While there is not a set of guidelines that will address all situations, it is our goal to set forward a system that will allow students and staff to have a consistent approach to daily management of misconduct.

**Level One Offense:** These behaviors are common behaviors that may occur on the bus. It is the expectation that the Transportation Supervisor will manage all of these behaviors successfully.

## Level One Offense

- Failure to follow bus rules
- Inappropriate use of language
- Minor disrespect to peers and staff
- Minor disruption
- Yelling out the Windows
- Driver Distraction

## Level One Consequence

- Transportation Supervisor and student conference to encourage the correct behavior,
- Written Warning and,
- Verbal Apology

**Level Two Offenses:** These behaviors are more serious in nature and will be addressed by the Transportation Supervisor and parent/guardian.

## Level Two Offenses

- 2<sup>nd</sup> Level One Offense
- Safety (body parts out window)
- Severe Disruption
- Throwing articles out window
- Throwing articles inside bus
- Leaving bus without permission of bus driver
- Changing clothes on the bus (1<sup>st</sup> offense)
- Rough-housing, no reported injuries

## Level Two Consequence

- Two day suspension of bus riding privileges and,
- Parent/Guardian notification and,
- Written/Verbal apology

**Level Three Offenses:** These behaviors are considered most serious and will be managed by the transportation supervisor, parents/guardians, school administration, and when indicated local law enforcement.

## Level Three Offenses

- Third bus offense or First Level Three Offense
- Changing clothes on the bus(2<sup>nd</sup> offense)
- Unwanted Physical Contact
- Vandalism of school/personal property
- Theft
- Verbal/Written threats of harm
- Bullying/Intimidation of peers or staff
- Sexual harassment
- Fire Setting
- Pulling Emergency Exit alarms
- Possession/use of any type of weapon or any item as a weapon
- Alcohol, Drug or Tobacco possession or use
- Severe Disrespect toward peers or bus driver (i.e. use of profanity and insubordination)
- Rough-housing with injuries
- False Accusations made
- Extremely Inappropriate comments/gestures.

## Level Three Consequences

- Five day suspension of bus riding privileges and,
- Parent notification
- Bus contract if needed
- Filing a report under the guidelines of the Delaware Department of Education

**THE DELAWARE DEPARTMENT OF EDUCATION HAS IDENTIFIED INFRACTIONS FOR MANDATORY REPORTING. PCA MUST REPORT INFORMATION AS MANDATED WITH NO EXCEPTIONS. FOR MORE INFORMATION CONTACT THE ADMINISTRATION OR THE WEBSITE:**

**<http://www.doe.state.de.us/programs/climate/default.shtml>**

Students who commit three level one offenses or three level 2 offenses or a combination of level one and level two offenses, to equal three offenses together or one level 3 offense:

- Parents/Guardians will be contacted to discuss the offense.
- Student will be suspended from the bus for five days.
- Referral will be sent home with student for parent signature and the signed copy be returned to the Transportation office.
- If the offense requires the student to be placed on a bus contract, parents will be notified, a meeting with parent(s)/guardian(s), transportation supervisor, administration and a possible meeting with Providence Creek Academy's Board will be required.

Removal of Bus Privileges for Remainder of Year:

Students will be removed from the bus for the remainder of school year if any one of the following occurs:

- Have any combination of Level 1 or Level 2 Offenses equaling a total of Four (4) offenses.
- Have two (2) Level Three Offenses
- Break their bus contract

Student eligibility for field trip bus privileges:

- Students will **not** be permitted to ride the bus on a field trip, if the student has a level three referral with transportation.
  - The student will be permitted to attend the field trip with the following conditions:
    - The parent/guardian must transport and accompany the student
- Students with a level one, level two or a combination of level one's and level two's will only be permitted with administration approval.
- Students who are suspended from the bus for the remainder of the school year or suspended two to five days will not be permitted to ride the bus on a field trip.
  - The student will be permitted to attend the field trip, if administration approves and the parent/guardian transports and accompanies the student.